

West Holmes Knights



Board of Education

JANUARY 8, 2024

WEST HOLMES HIGH SCHOOL

ORGANIZATIONAL MEETING and BUDGET HEARING

ERIC JURKOVIC, SUPERINTENDENT

JAMIE MULLET, TREASURER

MEMBERS: ANDREW JONES, HANS RAMSEYER, PATRICIA SAGE,
ERIC STROUSE, TINA ZICKEFOOSE

**BOARD OF EDUCATION
WEST HOLMES LOCAL SCHOOLS
AGENDA - ORGANIZATIONAL MEETING and BUDGET HEARING
JANUARY 8, 2024 – 6:00 P.M.
WEST HOLMES HIGH SCHOOL**

I. APPOINTMENT OF PRESIDENT PRO TEM _____

II. MEETING CALLED TO ORDER

III. ROLL CALL

Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

IV. NOMINATIONS FOR PRESIDENT

1. Nominations
2. Close Nominations
3. Election of President

Nomination For _____

Nomination by _____ Seconded by _____

ROLL CALL

Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

(New President takes over at this point)

V. NOMINATIONS FOR VICE-PRESIDENT

1. Nominations
2. Close Nominations
3. Election of Vice-President

Nomination For _____

Nomination by _____ Seconded by _____

ROLL CALL

Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

ALL MOTIONS BELOW TO BE VOTED ON TOGETHER:

VI. RESOLUTION TO ESTABLISH MEETING PLACE, TIME AND DATES

1. Meeting Place – West Holmes School Buildings
2. Time – 6:00 P.M.
3. Dates – Third Monday of Each Month

VII. RESOLUTION TO WAIVE READING OF THE MINUTES

(Statute authorizes the waiving of the reading of the minutes providing the record has been distributed to the members of the Board of Education at least two days prior to the date of the next succeeding meeting.)

VIII. RESOLUTION TO ESTABLISH SERVICE FUND

To pay expenses for members of the Board of Education actually incurred in their performance of duties inside and outside the school district.

IX. RESOLUTION AUTHORIZING TREASURER TO PAY BILLS

Request authorization to pay bills as soon as possible providing the invoices are within the appropriated amount and penalties can be avoided and/or available discounts can be obtained and/or for the best relations with suppliers can be earned.

X. RESOLUTION AUTHORIZING THE TREASURER TO INVEST INACTIVE FUNDS TO OBTAIN THE MAXIMUM RETURN POSSIBLE

XI. RESOLUTION TO AUTHORIZE TREASURER TO REQUEST ADVANCES ON TAX COLLECTIONS

XII. RESOLUTION TO AUTHORIZE THE TREASURER TO BE THE FISCAL AGENT OF ALL FEDERAL FUNDS

XIII. RESOLUTION TO AUTHORIZE THE TREASURER TO ESTABLISH NEW FUNDS AS NEEDED AND REQUIRED BY THE UNIFORM SCHOOL ACCOUNTING SYSTEM AND OHIO AUDITOR OF STATE'S OFFICE.

XIV. RESOLUTION APPOINTING PERSONNEL FOR THE FOLLOWING RESPONSIBILITIES:

1. Designate Carrie Maltarich as the person to coordinate Title IX and 504 compliance efforts and investigate complaints.
2. Designate Jamie Mullet as Prevailing Wage Coordinator (4115.071 R.C.)
3. Designate Carrie Maltarich as Americans Disability Act Coordinator.
4. Authorize appropriate personnel to apply for funds from Title I, Title VI, VI-B EHCA, DPPF, and Drug Free School Grant or the statutory equivalents of these programs for fiscal year 2023-2024. (Brian Baughman)
 - a. Designate Carrie Maltarich - Title VI-Part B IDEA Education of Handicapped Children Act
 - b. Designate Brian Baughman - Title VI and DPPF Disadvantaged Ppil Program Fund
 - c. Designate Brian Baughman - Title I
 - d. Designate Brian Baughman - Drug Free School Grant
 - e. Designate Brian Baughman – Title VI-B Rural & Low Income Grant
 - f. Designate Brian Baughman as Homeless Children Liaison

XV. APPOINTMENT OF LEGISLATIVE LIAISON FOR WEST HOLMES BOARD OF EDUCATION FOR 2024 - _____ (Board Member Appointed)

XVI. APPROVAL OF BONDS

1. APPROVAL OF BONDS FOR ALL MEMBERS OF THE BOARD OF EDUCATION
(The value of each bond is \$25,000)

2. RESOLUTION TO ESTABLISH PERFORMANCE BOND FOR
SUPERINTENDENT
(At the value of \$25,000)

3. RESOLUTION TO ESTABLISH PERFORMANCE BOND FOR
TREASURER
(At the value of \$50,000)

XVII. RESOLUTION TO PURCHASE LIABILITY INSURANCE
Coverage for District, Board Members, Administrators, Certificated,
Non-Certificated, nurses, and volunteers from July 1, 2024 to June 30, 2025.

XVIII. RESOLUTION TO APPROVE VOCATIONAL ADVISORY COMMITTEES

XIX. RESOLUTION TO ESTABLISH A RECORDS COMMISSION COMPOSED OF
THE PRESIDENT OF THE BOARD OF EDUCATION, SUPERINTENDENT, AND
TREASURER AND THE RC-2 SCHEDULE AND PROCEDURES AS OUTLINED
BY THE OHIO HISTORY CONNECTION.

XX. RESOLUTION TO AUTHORIZE THE SUPERINTENDENT TO EMPLOY
TEMPORARY PERSONNEL AS NEEDED and ACCEPT LEAVES OF ABSENCE
AND RESIGNATIONS.
Such employment should be acted upon by the Board at the next regular meeting.

XXI. RESOLUTION TO AUTHORIZE SUPERINTENDENT TO APPROVE DISTRICT
STAFF DEVELOPMENT.

XXII. RESOLUTION TO AUTHORIZE SUPERINTENDENT TO SIGN THE ANNUAL
INTERNET SERVICES AGREEMENT AS PER E-RATE GUIDELINES.

XXIII. RESOLUTION TO APPROVE DISTRICT ANNUAL MEMBERSHIP TO THE
OHIO SCHOOL BOARDS ASSOCIATION, OHIO HIGH SCHOOL ATHLETIC
ASSOCIATION, AND THE EDUCATION TAX POLICY INSTITUTE, ANNUAL
RENEWAL OF THE POLICY SERVICES UPDATE, OHIO COALITION OF
RURAL AND APPLACHIAN SCHOOLS.

XXIV. RESOLUTION TO AUTHORIZE THE TREASURER TO SIGN ALL PAYROLL
WARRANTS, BOARD WARRANTS & CHECKS

XXV. ADOPTION OF THE TAX BUDGET

XXVI. AUTHORIZATION TO MAKE PAYMENT IN LIEU OF TRANSPORTATION
WHEN REQUESTED

XXVII. RESOLUTION TO AUTHORIZE SUPERINTENDENT TO HIRE SUMMER
HELP AS NEEDED AND APPROVE STUDENT TEACHER PLACEMENT
CONTRACTS WITH UNIVERSITIES.

XXVIII. RESOLUTION TO AUTHORIZE SUPERINTENDENT TO MAKE CHANGES
TO JOB DESCRIPTIONS AS NEEDED.

XXIX. RESOLUTION TO GIVE THE SUPERINTENDENT THE AUTHORITY OF
DISPOSING OF ASSETS FOUND TO HAVE NO VALUE TO THE DISTRICT.

XXX. RESOLUTION TO ESTABLISH THE FMLA 12-MONTH PERIOD TO BEGIN
ON THE FIRST DAY OF ABSENCE.

Approval of all items as listed VI through XXX:

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

XXXI. ADJOURNMENT

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

West Holmes Knights



Board of Education

January 8, 2024

WEST HOLMES HIGH SCHOOL

ERIC JURKOVIC, SUPERINTENDENT
JAMIE MULLET, TREASURER

MEMBERS: ANDREW JONES, HANS RAMSEYER, PATRICIA SAGE,
ERIC STROUSE, TINA ZICKEFOOSE

**BOARD OF EDUCATION
WEST HOLMES LOCAL SCHOOLS
AGENDA - REGULAR MEETING.
JANUARY 8, 2024 – To follow Organizational Meeting Starting at 6:00 p.m.
WEST HOLMES HIGH SCHOOL**

I. CALL TO ORDER

II. ROLL CALL

Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL/ADJUSTMENTS TO AGENDA

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

V. APPROVAL OF MINUTES

A. Minutes of the Regular Meeting held on December 18, 2023.

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

VI. CORRESPONDENCE & DONATIONS

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

VII. TREASURER'S REPORT

- A. Month End Reconciliation and Investments as of December 31, 2023– Enclosed sheet marked “A”.
- B. Financial Report by Fund of Expenditures and Unencumbered Balances as of December 31, 2023 – Enclosed report marked “B”.
- C. Approval of Financial Summary for Month ending December 31, 2023 – Enclosed report marked “C”.
- D. Approval of the amended Appropriations and Certificate of Resources.

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

VIII. SUPERINTENDENT'S REPORT

- 1. Committee Reports of the West Holmes Board of Education
- 2. FFA Update
- 3. Board Member Recognition
- 4. Renee Woods – Millersburg Elementary Principal
 - a. Spelling Bee Winners

- Eddie Butcher – 1st Place
Harley Moutoux – 2nd Place
5. Brian Zimmerly – Lakeville Elementary
- a. Spelling Bee Winners
Mylo Lorentz – 1st Place
Easton Blake – 2nd Place
6. Board Policy Updates
- a. GBK – No Tobacco Use on District Property by Staff Members (Version 2)
- b. JFCG – Tobacco Use by Students (Version 2)
- c. KGC – No Tobacco Use on District Property (Version 2)
7. K-5 Building Update

IX. ACKNOWLEDGMENT OF GUESTS - PUBLIC PARTICIPATION (Policy Attached)

X. OLD BUSINESS

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

XI. NEW BUSINESS

- A. Approval of the following Policies for updating:
- IGD – Cocurricular and Extracurricular Activities
 - IGDJ – Interscholastic Athletics
 - KGB – Public Conduct on District Property
- B. Approval of the West Holmes High School Course Selection Guide for 2024-25.
- C. Approval to pay Cafeteria Subs the rate of \$10.45 per hour effective January 1, 2024.
- D. Approval of the Resolution for West Holmes Local Schools Youth Art Month.
- E. Approval of the Resolution for West Holmes Local Schools Youth Music Month.
- F. Approval for the Memorandum of Understanding with Kent State University.

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

XII. PERSONNEL ACTIONS

APPROVAL OF THE FOLLOWING:

A. RESIGNATION

Zachary Gardner – Head Football Coach – effective 1/5/24

B. TRANSFER

Tabitha Hawkins – Cook to Paraprofessional – effective 1/3/24

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

XIII. EXECUTIVE SESSION

A. Motion to go into Executive Session for the purpose of the discussing employment of personnel, no action taken.

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

XIV. RETURN FROM EXECUTIVE SESSION

A. Motion to return from Executive Session to Regular Session.

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

XV. NEXT MEETING
February 19, 2024
Killbuck Elementary

XVI. ADJOURNMENT

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

Future Meetings

March 18	Nashville
April 15	Middle School
May 20	High School
June 17	High School
July 8	Central Office – Public Records Commission
July 15	High School

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: June 19, 2000]

[Re-adoption date: August 15, 2016]

LEGAL REFS.: ORC 121.22(C)
3313.20(A)

CROSS REFS.: BCE, Board Committees
BD, School Board Meetings
BDDC, Agenda Preparation and Dissemination

WEST HOLMES LOCAL SCHOOLS 2023-2024 SCHOOL CALENDAR

15 – New Staff Orientation
16 – Teacher Work Day
17 – Staff Return – In-Service
18 – Teacher Work Day
21 – 1st Day for Students

12 Staff Days
9 Student days

AUGUST 2023						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

16 and 18 – MS/HS Parent Teacher Conf
17 and 19 – Elementary Parent Teacher Conf
20 – End of 1st 9 weeks
20 – Teacher Work Day
27 – Report Cards Home

22 Staff Days
21 Student Days

OCTOBER 2023						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1 – Midterm Reports Home
21 – Teacher Work Day
22 – Jan 2 - Christmas Break

15 Staff Days
14 Student Days

DECEMBER 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

12 and 14 – Elementary Parent Teacher Conference
13 and 15 – MS/HS Parent Teacher Conference
15 – Midterm Reports Home
16 – Teacher Work Day
19 – Presidents Day – No School

21 Staff Days
20 Student Days

FEBRUARY 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

1-5 – Spring Break
26 – Midterm Reports Home

17 Staff Days
17 Student Days

APRIL 2024						
S	M	T	W	Th	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JUNE 2024						
S	M	T	W	Th	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
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30						

SEPTEMBER 2023						
S	M	T	W	Th	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4 – Labor Day (No School)
22 – Midterm Reports Home

20 Staff Days
20 Student Days

NOVEMBER 2023						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

22 – 24 - Thanksgiving Break
27 – Teacher Conference Comp Day (No School)

19 Staff Days
18 Student Days

JANUARY 2024						
S	M	T	W	Th	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1-2 – Christmas Break
3 – 1st Day for Students 2024
12 – End of 2nd 9 Weeks
19 – Report Cards Home
15 – MLK Day (No School)

20 Staff Days
20 Student Days

MARCH 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

22 – End of 3rd 9 Weeks
28 – Report Cards Home
29 – Teacher Conference Comp Day (No School)

20 Staff Days
20 Student Days

MAY 2024						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

10 – Teacher Work Day
23 – End of 4th 9 Weeks/Last Day of School
24 – Graduation/Teacher Work Day

18 Staff Days
16 Student Days

JULY 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Snow Days 6th will be Remote Learning days

Total Hours/Day Length
MSHS 6.3 hrs.
Elem 6.0 hrs.

WEST HOLMES LOCAL SCHOOLS 2024-2025 SCHOOL CALENDAR

12 – New Staff Orientation/Teacher Work Day
13 – All Staff In-Service Day
14 – Teacher Work Day
15 – First Day of School

15 Staff Days
12 Student days

AUGUST 2024

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2024

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

3 – Labor Day

20 Staff Days
20 Student Days

14/16 – HS/MS PT Conferences
15/17 – Elementary PT Conferences
18 – Teacher In-Service Day
18 – End of 1st 9 Weeks (45)

23 Staff Days
22 Student Days

OCTOBER 2024

S	M	T	W	Th	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
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27	28	29	30	31		

NOVEMBER 2024

S	M	T	W	Th	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

27-29 Thanksgiving Break

18 Staff Days
18 Student Days

2 – Conference Comp Day
3 – Staff In-Service Day
23-31 – Christmas Break

15 Staff Days
13 Student Days

DECEMBER 2024

S	M	T	W	Th	F	S
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22	23	24	25	26	27	28
29	30	31				

JANUARY 2025

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1-3 – Christmas Break
6 – First Day Back in 2024
10 – End of 2nd 9 Weeks (45)
17 – Staff In-Service Day
20 – MLK Day

19 Staff Days
18 Student Days

10/12 – Elementary PT Conferences
11/13 – HS/MS PT Conferences
14 – Teacher In-Service Day

19 Staff Days
18 Student Days

FEBRUARY 2025

S	M	T	W	Th	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2025

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21 – End of 3rd 9 Weeks (47)
21 – Staff In-Service Day
24-28 – Spring Break

16 Staff Days
15 Student Days

18 – Conference Comp Day
21 – East Break

21 Staff Days
20 Student Days

APRIL 2025

S	M	T	W	Th	F	S
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20	21	22	23	24	25	26
27	28	29	30			

MAY 2025

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18	19	20	21	22	23	24
25	26	27	28	29	30	31

9 – Teacher In-Service Day
23 – Last Day of School/Graduation
27 – Staff In-Service Day

18 Staff Days
16 Student Days

JUNE 2024

S	M	T	W	Th	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY 2024

S	M	T	W	Th	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Snow Days 6th will be Remote Learning days

Total Hours/Day Length
MS/HS 6.3 hrs.
Elem 6.0 hrs.

DECEMBER 18, 2023
WEST HOLMES BOARD OF EDUCATION
REGULAR MEETING MINUTES

1. CALL TO ORDER
 2. ROLL CALL
 3. PLEDGE OF ALLEGIANCE
 4. MOTION TO APPROVE MINUTES
 5. MOTION TO APPROVE TREASURER'S REPORT
 6. SUPERINTENDENT'S REPORT
 7. GUEST PARTICIPATION
 8. MOTION TO APPROVE NEW BUSINESS
 9. MOTION TO APPROVE PERSONNEL ACTIONS
 10. MOTION TO ENTER EXECUTIVE SESSION
 11. MOTION TO RETURN FROM EXECUTIVE SESSION
 12. MOTION TO ADJOURN
-

1. The regular meeting of the West Holmes Board of Education was called to order at Millersburg Elementary.

2. Roll Call: Andrew Jones, Hans Ramseyer, Patricia Sage, Eric Strouse, Tina Zickefoose

ABSENT: None

3. Pledge of Allegiance

4. Tina Zickefoose made a motion that was seconded by Hans Ramseyer to approve the minutes of the following meeting as follows:

- A. Minutes of the Regular Meeting held on November 20, 2023.
- B. Minutes of the Special Meeting of the Public Records Commission held on November 20, 2023.

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

5. Patricia Sage made a motion that was seconded by Andrew Jones to approve the Treasurer's Report as follows:

- A. Month End Reconciliation and Investments as of November 30, 2023– Enclosed sheet marked "A".
- B. Financial Report by Fund of Expenditures and Unencumbered Balances as of November 30, 2023 – Enclosed report marked "B".
- C. Approval of Financial Summary for Month ending November 30, 2023 – Enclosed report marked "C".

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

6. Superintendent's Report

1. Committee Reports of the West Holmes Board of Education
Andrew Jones – The athletic boosters met and received an update on the field house construction.

Patricia Sage attended the music boosters meeting and expressed their continued need for concession stand workers. She also provided a legislative update that included the naming of Paul Craft as the Director of the newly formed DEW, formerly known as ODE.

2. FFA Update - Garrett Fowler and Alex Pringle shared an update that included they made \$13,000 profit on the fruit sale and raised over \$2k for the local Salvation Army doing bell ringing. They also received over \$2k in donations in memory of Larry Loder.
3. Cafeteria Report - Dawn Martin was sick and not able to attend so Mr. Jurkovic shared that they are still doing smart snack and following the guidelines. Also shared that those that qualify for a reduced lunch are free both this and next school years.
4. Renee Woods – Millersburg Elementary Principal
 - a. 2023 Ohio State Test Perfect Score
 - i. Lincoln Day – 3rd Grade – Math
 - ii. Oliver Ertle – 3rd Grade – Math
 - iii. Jolie Dreher – 4th Grade – Math
 - iv. Jacoby Rice – 5th Grade – Math
5. Review of High School 2024-2025 Course Selection Guide
6. Board Policies for Updating:
 - IGD – Cocurricular and Extracurricular Activities
 - IGDJ – Interscholastic Athletics
 - KGB – Public Conduct on District Property
7. Elementary Construction Update – Met with lead design Mike Myers and the site surveyor person is looking at what they will propose to be the best location. They will provide that as soon as it is available. Fanning Howey also has met with elementary teachers seeking input on the structure. The goal is to start moving dirt later in the summer.
8. Field House Update – The roof is going to be done in the next few weeks. The windows and doors should also be done in the next week as well.
9. Mr. Jurkovic sent kudos to the music department for the Christmas concert and sing-a-long they did.
10. Thursday at 8 a.m. the board is invited to hear the speaker presenting to staff at the PD day.
11. Mr. Jurkovic recognized WKLM (Melissa Patrick), The Bargain Hunter (Dave Mast), and The Daily Record (Kevin Lynch) with Media Honor Roll Awards.

7. Guests/Public Participation:

None

Guests:

Renee Woods	Brian Baughman	Ed Honabarger	Jeff Woods
Wes Maxwell	Amy Maxwell	Scott Pringle	Stephen Fowler
Stacie McDowell	Nic Fioritto	Brian Lash	

8. Andrew Jones made a motion that was seconded by Tina Zickefoose to approve the following new business:

A. Approval of the 2024-2025 West Holmes School Year Calendar

- B. Approval to grant the bid of the Field House roof to RJK Roofing Solutions in the amount of \$110,837.00

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

9. Hans Ramseyer made a motion that was seconded by Patricia Sage to approve the following Personnel Actions:

A. RETIREMENT

Susan Sage – Custodian – effective 5/31/24

B. RESIGNATION

Jill Yoder – Paraprofessional – effective 12/8/23

Tricia Maxwell – Custodian – effective 11/22/23

Mandy Myers – Bus Driver – effective 12/20/23

C. SUBSTITUTES

Kelli Clemens – non-degree teacher – effective 11/29/23

Taylor Maibach – non-degree teacher – effective 12/12/23

D. TRANSFER

Cindy Geog – Custodian – WHHS to Killbuck – effective 12/11/23

E. HOME BOUND INSTRUCTION for 2023-2024

Riley Spearman

F. SUPPLEMENTALS

Tucker Kaufman – Volunteer Wrestling Coach

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

10. Motion was made by Tina Zickefoose and seconded by Andrew Jones to enter into Executive Session for the purpose of discussing the employment of personnel, no action taken.

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

11. Motion was made by Hans Ramseyer and seconded by Patricia Sage to return from Executive Session.

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

12. Motion was made by Andrew Jones and seconded by Hans Ramseyer to adjourn.

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

/s/ *Eric Strouse*

President, Board of Education

/s/ *Jamie Mullet*

Treasurer