

West Holmes Knights



Board of Education

APRIL 15, 2024

WEST HOLMES MIDDLE SCHOOL

ERIC JURKOVIC, SUPERINTENDENT
JAMIE MULLET, TREASURER

MEMBERS: ANDREW JONES, HANS RAMSEYER, PATRICIA SAGE,
ERIC STROUSE, TINA ZICKEFOOSE

**BOARD OF EDUCATION
WEST HOLMES LOCAL SCHOOLS
AGENDA - REGULAR MEETING
APRIL 15, 2024 - 6:00 p.m.
WEST HOLMES MIDDLE SCHOOL**

In accordance with federal guidelines, the public is invited to contact Carrie Maltarich (cmaltarich@westholmes.org) and/or Brian Baughman (bbaughman@westholmes.org) or by phone at (330) 674-3546 to provide feedback on the expenditures of federally provided grants, including the IDEA-B Special Education grant as well as ARP IDEA funds.

I. CALL TO ORDER

II. ROLL CALL

Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL/ADJUSTMENTS TO AGENDA

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

V. APPROVAL OF MINUTES

A. Minutes of the Regular Meeting held March 18, 2024 attached to this agenda.

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

VI. CORRESPONDENCE & DONATIONS

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

VII. TREASURER'S REPORT

- A. Month End Reconciliation and Investments as of March 31, 2024 – Enclosed sheet marked “A”.
- B. Financial Report by Fund of Expenditures and Unencumbered Balances as of March 31, 2024 – Enclosed report marked “B”.
- C. Approval of Financial Summary for Month ending March 31, 2024 – Enclosed report marked “C”.
- D. Approval to participate in the OSBA Worker’s Compensation group rating program through Sedgwick with a fee of \$1800.

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

VIII. SUPERINTENDENT’S REPORT

- 1. Committee Reports of the West Holmes Board of Education
- 2. FFA Update
- 3. Review of High School Planner for 2024-2025 school year
- 4. OSBA Presentation
- 5. K-5 Building Update
- 6. Field House Update

IX. ACKNOWLEDGMENT OF GUESTS - PUBLIC PARTICIPATION (Policy Attached)

X. OLD BUSINESS

Motion by _____ Seconded by _____
 Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

XI. NEW BUSINESS

- 1. Approval of Board Policy – IGBEA-R – Reading Skills Assessment and Intervention
- 2. Approval to participate in the Ohio Schools Council Purchasing Co-Op.
- 3. Approval of Student Accident Insurance for the 2024-2025 school year from Griffin Agencies, Ltd.
- 4. Approval of the 2024-2025 Middle School Handbook

Motion by _____ Seconded by _____
 Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

XII. PERSONNEL ACTIONS

APPROVAL OF THE FOLLOWING:

A. HIRING

Emily Legg – Cook – effective 3/6/24

B. RETIREMENT

Darla Jones – Bus Driver – effective 5/31/24

Tamara James – Paraprofessional – effective 5/31/24

C. STIPEND

A Kaye Parsons – West Holmes Digital Academy Special Education Services - \$4,000 for the remainder of the 23-24 school year.

D. SUBSTITUTE

Tessa Kanuckel – Non-Degree Teacher Sub – effective 3/27/24

E. SUPPLEMENTAL

Amanda Humphrey – Head Volleyball Coach – Fall 24-25

F. RESIGNATION
Emily Legg – Cook – effective 4/10/24

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

XIII. EXECUTIVE SESSION

A. Motion to go into Executive Session for the purpose of discussing the employment of personnel, no action taken.

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

XIV. RETURN FROM EXECUTIVE SESSION

A. Motion to return from Executive Session to Regular Session.

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

XV. NEXT MEETING
May 20, 2024
West Holmes High School

XVI. ADJOURNMENT

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Strouse _____ Zickefoose _____

Future Meetings

June 17 High School – 7:30 a.m. *Please note time change from original time*
July 8 High School – 7:30 a.m. *Please note date and time change from original date and time*
followed by Public Records Commission Meeting

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: June 19, 2000]

[Re-adoption date: August 15, 2016]

LEGAL REFS.: ORC 121.22(C)
3313.20(A)

CROSS REFS.: BCE, Board Committees
BD, School Board Meetings
BDDC, Agenda Preparation and Dissemination

WEST HOLMES LOCAL SCHOOLS 2023-2024 SCHOOL CALENDAR

<p>15 – New Staff Orientation 16 – Teacher Work Day 17 – Staff Return – In-Service 18 – Teacher Work Day 21 – 1st Day for Students</p> <p>12 Staff Days 9 Student days</p>	<p>AUGUST 2023</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			<p>4 – Labor Day (No School) 22 – Midterm Reports Home</p> <p>20 Staff Days 20 Student Days</p>	<p>SEPTEMBER 2023</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </tbody> </table>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							
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WEST HOLMES LOCAL SCHOOLS 2024-2025 SCHOOL CALENDAR

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MARCH 18, 2024
WEST HOLMES BOARD OF EDUCATION
REGULAR MEETING MINUTES

1. CALL TO ORDER
 2. ROLL CALL
 3. PLEDGE OF ALLEGIANCE
 4. MOTION TO APPROVE MINUTES
 5. CORRESPONDENCE & DONATIONS
 6. MOTION TO APPROVE TREASURER'S REPORT
 7. SUPERINTENDENT'S REPORT
 8. GUEST PARTICIPATION
 9. MOTION TO APPROVE OLD BUSINESS
 10. MOTION TO APPROVE NEW BUSINESS
 11. MOTION TO APPROVE PERSONNEL ACTIONS
 12. MOTION TO ENTER EXECUTIVE SESSION
 13. MOTION TO RETURN FROM EXECUTIVE SESSION
 14. MOTION TO ADJOURN
-

1. The regular meeting of the West Holmes Board of Education was called to order at Nashville Elementary.

2. Roll Call: Andrew Jones, Hans Ramseyer, Patricia Sage, Eric Strouse and Tina Zickefoose

ABSENT: None

3. Pledge of Allegiance

4. Tina Zickefoose made a motion that was seconded by Hans Ramseyer to approve the minutes of the following meeting as follows:

A. Minutes of the Regular Meeting held February 19, 2024 attached to this agenda.

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

5. Andrew Jones made a motion that was seconded by Eric Strouse to approve the Correspondence and Donations as follows:

A. Nashville and Lakeville Elementaries would like to thank St. John Lutheran Church for their donations of hats, gloves, and socks.

B. Millersburg Elementary would like to thank the Millersburg Lion's Club for their generous donation of a communication device with software and accessories for a student with special needs at Millersburg.

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

6. Tina Zickefoose made a motion that was seconded by Hans Ramseyer to approve the Treasurer's Report as follows:

- A. Month End Reconciliation and Investments as of February 29, 2024 – Enclosed sheet marked “A”.
- B. Financial Report by Fund of Expenditures and Unencumbered Balances as of February 29, 2024 – Enclosed report marked “B”.
- C. Approval of Financial Summary for Month ending February 29, 2024 – Enclosed report marked “C”.
- D. ESSER 2024 Budget

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

7. Superintendent’s Report

1. Committee Reports of the West Holmes Board of Education

Eric Strouse provided a legislative update regarding pending bills related to special education. He shared the bill introduced to eliminate replacement levies and expand the homestead reduction.

Tina Zickefoose shared the career center meets on Thursday and the student of the month was Cheyenne Rowland, who is in the culinary program.

Andrew Jones said the extra-curricular committee met and toured the field house construction. He also shared the Booster Club update including upcoming events and updates regarding the field house requisition of funds they have received for equipment.

Patricia Sage attended the Music Booster meeting and they are in the process of ordering new uniforms and planning for next year.

Tina Zickefoose added that the play was excellent and kudos to all students, staff, and volunteers for such a great production.

2. FFA Update – provided by Andrea Schuch, Garrett Fowler, and Alex Pringle.

3. Brian Zimmerly – Nashville Elementary

a. Mrs. Kurtz – students sharing their eagle cam study

4. Review of Board Policy – IGBEA-R – Reading Skills Assessment and Intervention

5. July 15 Board Meeting

6. K-5 Building Update - The program of requirements is about finished and preliminary site evaluation shows no concerns over the locations being discussed. They are discussing how much dirt would need moved for both locations and impact on having a practice field for middle school football. They are starting HVAC, electricity, and technological discussions with the district as well as having a traffic study done, as required for the new drive off of State Route 754.

7. Field House Update

8. Guests/Public Participation:

Steve Johnson addressed the board regarding the closing of elementary buildings. He asked what they would like to see happen to the buildings. They responded that it would be up to the person buying the building but hopefully it would bring new business for the communities.

Guests:

Coreena Johnson	Brian Zimmerly	Scott Pringle	Brian Baughman
Jeff Woods	Renee Woods	Brian Lash	Mitch Neece
Ed Honabarger	Faye Strouse	Nic Fioritto	Carrie Maltarich
Steve Johnson	Jess Kurtz		

9. Old Business

None

10. Tina Zickefoose made a motion that was seconded by Andrew Jones to approve the following new business:

1. Approval to participate in MEC Purchasing Consortium and the State of Ohio Cooperative Purchasing Program.
2. Approval of the Resolution accepting the rates as set forth by the County Auditor.

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

11. Hans Ramseyer made a motion that was seconded by Eric Strouse to approve the following Personnel Actions:

A. HIRING

Madison Chanay – Cook – effective 2/20/24

Sylvia Barnett – Bus Driver – effective 3/15/24

B. RETIREMENT

Steven Frank – Teacher – effective 5/29/24

Jeff Woods – Principal – effective 6/12/24

Rob Moser – Technology – effective 5/31/24

Ann Mast – Teacher – effective 5/24/24

Donald Hughes – Teacher – effective 7/1/24

Robin Gray – Cook – effective 5/31/24

C. RESIGNATION

Ben Thomas – Bus Driver – effective 2/16/24

Megan Stryker – Teacher – effective 5/31/24

Kelsey Kenney – Teacher – effective 3/10/24

Rebecca Ryan – Cook – effective 3/12/24

D. SUPPLEMENTAL

Bruce Murphy – Girls Soccer Head Coach

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

12. Motion was made by Tina Zickefoose and seconded by Andrew Jones to enter into Executive Session for the purpose of discussing employment of personnel, no action taken.

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

13. Motion was made by Eric Strouse and seconded by Hans Ramseyer to return from Executive Session.

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

14. Motion was made by Andrew Jones and seconded by Tina Zickefoose to adjourn.

Yeas: Jones, Ramseyer, Sage, Strouse, Zickefoose

Nays: None

Motion: Carried

/s/ Patricia Sage

President, Board of Education

/s/ Jamie Mullet

Treasurer

Section 2. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 3. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 4. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Andrew Jones seconded the motion.

Upon roll call on the adoption of the foregoing Resolution, the vote was as follows:

<u>Eric Grouse</u>	<u>Yea</u>	<u>Andrew Jones</u>	<u>Yea</u>
<u>Tina Zickefoose</u>	<u>Yea</u>	<u>Hans Ramsayer</u>	<u>Yea</u>
<u>Patricia Sage</u>	<u>Yea</u>		

TREASURER'S CERTIFICATION

The above is a true and correct excerpt from the minutes of the regular meeting of the Board of Education of the West Holmes Local School District, Ohio, held on February 19, 2024, the date, time and place of which having been established at the Board's 2024 organizational session, showing the adoption of the resolution set forth above.

Dated: February 19, 2024

Joni Mullet
Treasurer, Board of Education
West Holmes Local School District, Ohio