West Holmes Knights



Board of Education

MAY 19, 2025 WEST HOLMES HIGH SCHOOL

ERIC JURKOVIC, SUPERINTENDENT JAMIE MULLET, TREASURER

MEMBERS: ANDREW JONES, HANS RAMSEYER, PATRICIA SAGE, ERIC YODER, TINA ZICKEFOOSE

BOARD OF EDUCATION WEST HOLMES LOCAL SCHOOLS AGENDA - REGULAR MEETING MAY 19, 2025 - 6:00 p.m. WEST HOLMES HIGH SCHOOL

I. CALL TO ORDER

II.	ROLL CALL	4			
	Jones	_ Ramseyer	Sage	Yoder	Zickefoose
III.	PLEDGE OF	ALLEGIANCE			
IV.	APPROVAL	/ADJUSTMENTS	S TO AGENDA		
	Motion by			Second	ed by
	Jones	_ Ramseyer	Sage	Yoder	ed by Zickefoose
V. A	APPROVAL O	F MINUTES			
	A. Minutes o	of the Regular Mee	ting held April 1	4, 202 attached	to this agenda.
	Motion by			Second	ed by
	Jones	Ramseyer	Sage	Yoder	ed by Zickefoose
VI.	CORRESPO	NDENCE & DO	NATIONS		
	B. West Holi	rg Cafeteria for stumes Local Schools for K-2 teachers in	would like to the		Conville for her donations of
	Motion by			Second	ed by
	Jones	_ Ramseyer	Sage	Yoder	Zickefoose
VI	I. TREASUR	RER'S REPORT			
	A. Month En	d Reconciliation a	nd Investments	as of April 30, 20	025 – Enclosed sheet marked
	B. Financial	Report by Fund of report marked "B"		nd Unencumbere	d Balances as of April 30, 2025
	C. Approval "C".	of Financial Sumr	nary for Month o	ending April 30,	2025 – Enclosed report marked
	D. Approval	of Five-Year Fore	cast		
	Motion by _			Second	ded by
	Discussion:				
	Roll Call:	Domesor	C	V. 1	7 alsofones
	Jones	Ramseyer	Sage	Yoder	Zickefoose

VIII. SUPERINTENDENT'S REPORT

- 1. Committee Reports of the West Holmes Board of Education
- 2. FFA Update
- 3. Recognition and Celebration of West Holmes Retirees:

Tracy Chance Carla Lance Cindy Beaumont Jeff Woods Renee Woods Brad Snyder Will O'Donnell Bud Yoder Valerie McFadden Dave Rhoades Charlotte Baird Lisa Ogi

Janet Yoder Jennifer McCluggage

- 4. Review of update to board policy
 - a. DJC Bidding Requirements
 - b. DLC Expense Reimbursements
- 5. Initial review of the following documents:
 - a. 2025-26 West Holmes High School Planner
 - b. 2025-26 Parent-Student Handbook and Code of Conduct Athletics
 - c. 2025-26 Coaches Handbook
- 6. Jason Snyder
- 7. Discussion of a date and or time change for the August 2025 board meeting.
- 8. K-5 Building Update
- 9. Field House Update

IX. ACKNOWLEDGMENT OF GUESTS - PUBLIC PARTICIPATION (Policy Attached)

X. OLD BUSINESS

Motion by			Seconded by		
Jones	Ramseyer	Sage	Yoder	Zickefoose	

XI. NEW BUSINESS

1. Approval of the 2025-2026 College Credit Plus Intent Letters:

Rebecca	Bertram	Kaylee	Gingerich	Kyle	Miller
Jamie	Boley	Tayln	Goudy	Charli	Murphy
Breslyn	Brown	Maddax	Graham	Owen	Neville
Lena	Burgett	Jarah	Gurley	Garrett	Obrst
Manny	Camacho	Aubree	Haas	Lilly	Perry
Reagan	Carter	Cassidy	Holasek	Zalina	Proper
Teagan	Clark	Rowan	Holasek	Madison	Ringwalt
Briar	Cline	Sydney	Hawkins	Lizbeth	Rodriguez-Baca
Lynn	Cline	Brenna	Horne	Maggie	Ryan
Max	Coakley	Marley	Irias-Bamford	Luke	Snyder
Charlie	Cooper	Ford	Jones	Dahlia	Sommers
Calynn	Crabb	Katherine	Kaser	Nathan	Sprang
Malachi	Craft	Coryn	Larimore	Turner	Steinbauer
Landrie	Croskey	Shane	Lorentz	Natalie	Thorpe

Sophia	Dalessandro	Reagan	Mackey	Alexis	Wagers
Emma	Drumm	Owen	Mallasch	Bristol	Wengerd
Claire	Drzazga	Cooper	Maltarich	Ella	Willard
Nathaniel	Elliott	Emily	Manges	Christopher	Williams
Olivia	Estill	Mallory	Marmet	Cohen	Wilson
Mati	Fair	Serenity	McClintock	Robert	Yabroff
Brock	Gallion	Alexander	McCulloch	Aubree	Young
Parker	Garver	Cara	McMillen	Leah	Zaugg
Elana	Gilley	Devin	Miller	Jevin	Zheng
Jackson	Gilley	Emberlyn	Miller	Jenna	Zimmerly

- 2. Approve the graduates of the class of 2025, who have met all the requirements set forth by the West Holmes Board of Education and the State of Ohio.
- 3. Approval of the 2025-2026 Middle School Handbook
- 4. Approval of the Resolution to Rescind Prior Board Action and Adopt Special Education Model Policies and Procedures V1.0 2025
- 5. Approval of updated board policies:
 - a. GCB-2-R Professional Staff Contracts and Compensation Plans
 - b. IGBB Programs for Students who are Gifted
- 6. Approval of the Kent State College of Education, Health and Human Services Field Experience & Student Teaching Agreement.
- 7. Approval of the Memorandum of Understanding Between West Holmes Local School District Board of Education and the West Holmes Education Association with regards to Partial Year Service and Severance Pay.
- 8. Approval of the Memorandum of Understanding between The Center for Individual & Family Services, Inc. and West Holmes Local Schools for the 2025-2026 school year for the as needed services for ASL should our other interpreter be absent.

Motion by		Seconded by			
Discussion:					
Jones	Ramseyer	Sage	Yoder _		Zickefoose

XIII. PERSONNEL ACTIONS

APPROVAL OF THE FOLLOWING:

A. <u>RENEWAL OF CONTRACTS</u> – CONTRACT RECOMMENDATIONS Certified Three Year Contract: School Year 2025-2026, 2026-2027, 2027-2028

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Nic Fioritto – Admin	Brooke Fox – Admin	Brian Lash – Admin
Scott Pringle – Admin	Alexandria Armstrong	Kristen Bartman
Lindsey Beachy	Lindsy Belden	Carla Burgett
Jeremy Burnison	Erica Camacho	Amy Cline
Courtney Cooper	Julie Dial	Dana Downs
Tricia Emerson-Bible	Nikole Hanna	Mindy Heffelfinger
Jennifer Hopkins	Morgan Kellogg	Morgan King
John Krabill	Megan Mackey	Rebecca Meyer
Michael Molnar	Michelle Rawson	Megan Ross
Julie Snyder	Kisha Stutzman	Deb Thern
Andrea Troyer	Lacie Troyer	Katy Tyson
Kelly Weiss	Toby Yoder	Angie Zimmerly

Certified Two Year Contract: School Year 2025-2026, 2026-2027

Billie Jo Addair Benjamin Belden Blake Depinet Clay Miller Miranda Miller Brooke Wolfe

Emily Yankello

Certified One Year Contract: School Year 2025-2026

Anna Irwin Lindsey Morris Paige Russ

Abigail Sanders Kaylee Evans

Classified Continuing Contract

Mya Blochlinger Luke Colopy Jennifer Eppley

Kelsey Grassbaugh

Classified Three Year Contract: School Year 2025-2026, 2026-2027, 2027-2028

Coreena Johnson

Classified Two Year Contract: School Year 2025-2026, 2026-2027

Julie Baird Andrea Bower Madison Chanay

Tina Hall Erica Mencer Meghan Neuenschwander

Amie Raber Valentine Spencer Dennis Stahl

Megan Stocker

Classified One Year Contract: School Year 2025-2026

Sherry Maynard Traci Strouse Ryan Zickefoose

A. HIRING

Austin Brannon – Custodian – effective 5/19/25 (pending background check)

Megan Warne – Athletic Trainer – effective 8/1/25

Kiana Leppla – Director of Federal Programs and Curriculum – for the 2025-2026 school

year with 5 extended days in the 2024-2025 school year

Malinda Johnson – Intervention Specialist – effective 8/15/25

B. <u>SUBSTITUTE</u>

Brenna Myers – Non-Degree Teacher – effective 4/30/25

C. RETIREMENT

Charlotte Baird – Teacher – effective 5/31/25

Lisa Ogi – Teacher – effective 5/31/25

Jennifer McCluggage – Teacher – effective 5/31/25

Janet Yoder – Teacher – effective 6/1/25

D. RESIGNATION

Claudia Myers – Bus Driver – effective 5/30/25

Isaac Haver – Teacher – effective 5/31/25

Cara Park – Teacher – effective 5/31/25

Patti Bower – Custodian – effective 5/9/25

E. TRANSFER

Brian Baughman – from Central Office to Middle School Principal – effective 2025-2026 school year

Kelly Hood – from Killbuck to Middle School – effective 2025-2026 school year Megan Stover – from Millersburg to Killbuck - effective 2025-2026 school year

Brooke Fox – from Teacher to Assistant Principal at Middle School – effective 2025-2026 school year Kim Murphy – from Millersburg to Middle School – effective 2025-2026 school year Kaylee Evans – from Aide (classified) to Intervention Specialist (certified) - effective 2025-2026 school year **SUPPLEMENTAL** Morgan Gerber – Head Girls Tennis Coach SUMMER SCHOOL Brooke Wolfe Cara Park Molly Alysworth Amy Cline Motion by _____ Seconded by _____ Discussion: Roll Call: Jones Ramseyer Sage Yoder Zickefoose XIV. EXECUTIVE SESSION A. Motion to go into Executive Session for the purpose of discussing the employment of personnel, no action taken. Motion by _____ Seconded by _____ Jones ____ Ramseyer ___ Sage ___ Yoder ___ Zickefoose ____ XV. RETURN FROM EXECUTIVE SESSION A. Motion to return from Executive Session to Regular Session. Motion by _____ Seconded by _____ Jones ____ Ramseyer ___ Sage ___ Yoder ___ Zickefoose ____ XVI. NEXT MEETING June 16, 2025 @ 7:30 a.m. **West Holmes High School**

XVII. ADJOURNMENT

Motion by _____ Seconded by _____ Jones ____ Ramseyer ____ Sage ____ Yoder ____ Zickefoose ____

Future Meetings

F.

G.

July 21 - 7:30 a.m. - High School

August 18 – High School

September 15 – High School

October 20 – Millersburg Elementary

November 17 – Lakeville Elementary

December 15 – High School

File: BDDH (Also KD)

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: June 19, 2000]

[Re-adoption date: August 15, 2016]

LEGAL REFS.: ORC 121.22(C)

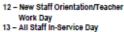
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CROSS REFS.: BCE, Board Committees

BD, School Board Meetings

BDDC, Agenda Preparation and Dissemination

WEST HOLMES LOCAL SCHOOLS 2024-2025 SCHOOL CALENDAR



- 14 Teacher Work Day
- 15 First Day of School
- 15 Staff Days
- 12 Student days

AUGUST 2024											
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14/16 - HS/MS PT Conferences

- 15/17 Elementary PT Confrences
- 18 Teacher In-Service Day
- 18 End of 1#9 Weeks (45)
- 23 Staff Days 22 Student Days

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2 - Conference Comp Day

- 3 Staff In-Service Day
- 23-31 Christmas Break
- 15 Staff Days 13 Student Days

DECEMBER 2024										
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10/12 – Elementary PT Conferences 11/13 – HS/MS PT Conferences

- 14 Teacher In-Service Day 17 President's Day
- 19 Staff Days 18 Student Days

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18 - Conference Comp Day

- 21 Easter Break
- 21 Staff Days
- 20 Student Days

APRIL 2025											
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2 - Labor Day

20 Staff Days 20 Student Days

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27-29 Thanksgiving Break

18 Staff Days 18 Student Days

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1-3 – Christmas Break 6 - First Day Back in 2024

10 - End of 2nd 9 Weeks (45) 17 - Staff In-Service Day

20 - MLK Day

19 Staff Days 18 Student Days

MARCH 2025							
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21 - End of 3rd 9 Weeks (47) 21 - Staff In-Service Day 24-28 - Spring Break

16 Staff Days 15 Student Days

MAY 2025 S M T W Th F S 1 2 3 7 8 9 10 4 5 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

9 - Teacher In-Service Day

23 - Last Day of School/Graduation

26 - Memorial Day 27 - Staff In-Service Day

18 Staff Days 16 Student Days

JULY 2024								
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days

Total Hours/Day Length IS/HS 6.3 hrs. Iem 6.0 hrs. MS/HS Elem

WEST HOLMES LOCAL SCHOOLS 2025-2026 SCHOOL CALENDAR

15 - New Staff Orientation/Teacher

Work Day 18 – All Staff In-Service Day 19 - Teacher Work Day

20 - First Day of School

11 Staff Days 8 Student days

AUGUST 2025								
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13/15 - HS/MS PT Conferences

14/16 - Elementary PT Confrences

16 - End of 1# 9 Weeks

17 - Teacher In-Service Day

24 - Report Card sent home

23 Staff Days 22 Student Days

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1 – Conference Comp Day 22-31 – Christmas Break

15 Staff Days 14 Student Days

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9/11 - Elementary PT Conferences 10/12 - HS/MS PT Conferences

12 - Midferm

13 - Teacher In-Service Day

16 - President's Day

19	Staff Days
18	Student Days

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1-3 - Spring Break

6 - Conference Comp Day

24 - Midterm

19 Staff Days

18 Student Days

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19 - Midterm

21 Staff Days

21 Student Days

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14 - Midterm

26-28 Thanksgiving Break

17 Staff Days

17 Student Days

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1-2 - Chrishnas Break

5 - First Day Back in 2026

9 - End of 2nd 9 Weeks

16 - Report Card sent home

19 - MLK Day

19 Staff Days

19 Student Days

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20 - End of 3rd 9 Weeks

27 - Report Card sent home

30-31 - Spring Break

20 Staff Days 20 Student Days

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8 - Teacher In-Service Day

17 - Graduation

25 - Memorial Day

28 - Last Day of School 29 - Teacher Work Day

20 Staff Days 18 Student Days

	JULY 2026										
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ow Days 6+ will be Remote Learning days

Total Hours/Day Length i/HS 6.3 hrs. MS/HS 6.0 hrs. Elem

WEST HOLMES LOCAL SCHOOLS 2024-2025 SCHOOL CALENDAR



- 14 Teacher Work Day
- 15 First Day of School

15	Staff Days
12	Student days

AUGUST 2024									
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14/16 - HS/MS PT Conferences 15/17 - Elementary PT Confrences

- 18 Teacher In-Service Day
- 18 End of 1#9 Weeks (45)
- 23 Staff Days

20 Otali Dayo	
22 Student Days	

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2 – Conference Comp Day 3 – Staff In-Service Day

23-31 - Christmas Break

15 Staff Days 13 Student Days

DECEMBER 2024									
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18 - Conference Comp Day

- 21 Easter Break
- 21 Staff Days 20 Student Days

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20 Staff Days 20 Student Days

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27-29 Thanksgiving Break

18 Staff Days 18 Student Days

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1-3 – Christmas Break 6 – First Day Back in 2024

10 - End of 2nd 9 Weeks (45) 17 - Staff In-Service Day

20 - MLK Day

19 Staff Days 18 Student Days

MARCH 2025						
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24-28 - Spring Break

16 Staff Days 15 Student Days

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9 - Teacher In-Service Day

23 - Last Day of School/Graduation

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18 Staff Days 16 Student Days

JULY 2024						
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Days 6+ will be Remote Learning days

Total Hours/Day Length IS/HS 6.3 hrs. Iem 6.0 hrs. MS/HS Elem

APRIL 14, 2025 WEST HOLMES BOARD OF EDUCATION REGULAR MEETING MINUTES

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PLEDGE OF ALLEGIANCE
- 4. MOTION TO ADJUST AGENDA
- 5. MOTION TO APPROVE MINUTES
- 6. MOTION TO APPROVE TREASURER'S REPORT
- 7. SUPERINTENDENT'S REPORT
- 8. GUEST PARTICIPATION
- 9. MOTION TO APPROVE OLD BUSINESS
- 10. MOTION TO APPROVE NEW BUSINESS
- 11. MOTION TO APPROVE PERSONNEL ACTIONS
- 12. MOTION TO ENTER EXECUTIVE SESSION
- 13. MOTION TO RETURN FROM EXECUTIVE SESSION
- 14. MOTION TO ADJOURN
 - 1. The regular meeting of the West Holmes Board of Education was called to order at West Holmes Middle School.
 - 2. Roll Call: Andrew Jones, Walter Ramseyer, Patricia Sage, Joel Yoder, Tina Zickefoose

ABSENT: None

- 3. Pledge of Allegiance
- 4. Andrew Jones made a motion that was seconded by Tina Zickefoose to Adjust the Agenda removing Nicholas Wright from the hiring section under Personnel Actions.

Yeas: Jones, Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried

- 5. Patricia Sage made a motion that was seconded by Joel Yoder to approve the minutes of the following meeting as follows:
 - A. Minutes of the Regular Meeting held March 17, 2025 attached to this agenda.

Yeas: Jones, Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried

- 6. Andrew Jones made a motion that was seconded by Tina Zickefoose to approve the Treasurer's Report as follows:
 - A. Month End Reconciliation and Investments as of March 31, 2025 Enclosed sheet marked "A".
 - B. Financial Report by Fund of Expenditures and Unencumbered Balances as of March 31, 2025 Enclosed report marked "B".
 - C. Approval of Financial Summary for Month ending March 31, 2025 Enclosed report marked "C".

Yeas: Jones, Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried

7. Superintendent's Report

1. Committee Reports of the West Holmes Board of Education
Patricia Sage said the music boosters have a new system in place to accept credit cards for concessions and will be using an inventory tracker going forward.

2. FFA Update – by Logan VanDalen and Garrett Fowler
They provided a recap of competitions and upcoming events including the FFA banquet to be held on May 10, 2025.

3. OSBA Presentation – Reno Contipelli

Patricia Sage recognized for 10 years of service and Tina Zickefoose presented with the "Master Board Member Award"

- 4. Jeff Woods West Holmes Middle School
 - a. Presentation of State Robotics Teams
 - Knight Hawks
 - Asher Anderson
 - Cole Troyer
 - Devin Troyer
 - Derek Troyer
 - Reece Wengerd
 - Greysen Uhl
 - Girly Pops
 - Clint Burgett
 - Colton House
 - Una Holasek
 - Koby Fehr
 - Trent Didinger
 - Hardy Boys
 - Nolan Brown
 - Joey Camacho
 - Jett Justice
 - Rorick Taggart
 - Keith Kaster
- 5. Review of Middle School Handbook
- 6. K-5 Building Update

Everything is on schedule for completion in August 2026. They will be laying block soon as many of the footers have been poured, as well as working on underground plumbing.

7. Field House Update

The punch out list should be completed this week.

8. Katelyn Fraley introduced as the new elementary music teacher in attendance.

8. Guests/Public Participation:

Gwen Porter addressed the board regarding how impactful it is for students to choose somebody on the inside to run the middle school that understands the Holmes County values, as well as providing consistency and stability for our students in selection of a new principal.

Guests:

Scott Pringle Jeff Woods Vanesa Leyda Gwen Porter Brian Lash Josh Landfair Steve Fowler Jessica Kurtz

Brian Baughman	Mike Landfair	Terri Landfair	Brian Zimmerly
Kevin Wolf	Carrie Maltarich	Nic Fioritto	Stephanie Hiller
Brian Smith	Raymond Angle	Joyce Angle	Elsie Miller
Dan Hiller			

9. Old Business

None

- 10. Joel Yoder made a motion that was seconded by Patricia Sage to approve the following new business:
 - 1. Approval of the Resolution Authorizing OSBA to make necessary policy changes in light of HB 33 Legislative changes impacting ODE and SBOE.
 - 2. Approval to update the following board policies based upon the recommended language changes by OSBA:
 - A. DECA Administration of Federal Grant Funds
 - B. DID Inventories
 - C. DJF Purchasing Procedures
 - D. DJF-R –Purchasing Procedures
 - E. EDE Computer/Online Services
 - F. GBK No Tobacco Use on District Property by Staff Members
 - G. IGAH/IGAI Family Life Education/Sex Education
 - H. IGBA Programs for Students with Disabilities
 - I. IGBLA Promoting Parental Involvement
 - J. JEFB Released Time of Religious Instruction
 - K. JFCG Tobacco Use by Students
 - L. JGE Student Expulsion
 - M. JHC Student Health Services and Requirements
 - N. JHCD Administering Medicines to Students
 - O. JHCD-R-1 Administering Prescription Drugs to Students
 - P. JHG Reporting Child Abuse and Mandatory Training
 - Q. KBA Public's Right to Know
 - R. KGC No Tobacco Use on District Property
 - 3. Approval to participate in the Ohio Schools Council Purchasing Co-Op.
 - 4. Approval of Student Accident Insurance for the 2025-2026 school year from Griffin Agencies, Ltd.
 - 5. Approval for the High School Wrestling team to attend the overnight week-long Jeff Jordan's State Champ Camp, June 1-5, 2025, near Urbana, Ohio.

Yeas: Jones, Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried

- 11. Andrew Jones made a motion that was seconded by Tina Zickefoose to approve the following Personnel Actions:
 - a. RETIREMENT

Brad Snyder – Bus Driver – effective 6/1/25

b. **RESIGNATION**

Tabitha Shoemaker – Teacher – effective 5/31/25 Sean Hoxworth – Custodian – effective 5/30/25

Yeas: Jones, Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried

12. Motion was made by Andrew Jones and seconded by Tina Zickefoose to enter into Executive Session for the discussion of employment of personnel, no action taken.

Yeas: Jones, Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried

13. Motion was made by Patricia Sage and seconded by Andrew Jones to return from Executive Session.

Yeas: Jones, Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried

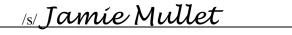
14. Motion was made by Joel Yoder and seconded by Tina Zickefoose to adjourn.

Yeas: Jones, Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried



President, Board of Education



Treasurer