West Holmes Knights



Board of Education

JULY 21, 2025
WEST HOLMES HIGH SCHOOL

ERIC JURKOVIC, SUPERINTENDENT JAMIE MULLET, TREASURER

MEMBERS: ANDREW JONES, HANS RAMSEYER, PATRICIA SAGE, JOEL YODER, TINA ZICKEFOOSE

BOARD OF EDUCATION WEST HOLMES LOCAL SCHOOLS AGENDA – JULY 21, 2025 REGULAR SESSION – 7:30 A.M. WEST HOLMES HIGH SCHOOL

I.	I. CALL TO ORDER	
II.	I. ROLL CALL	
	Jones Ramseyer Sage Yo	der Zickefoose
III.	I. PLEDGE OF ALLEGIANCE	
IV.	V. EXECUTIVE SESSION	
	A. Motion to go into Executive Session, for the	e discussion of employment of personnel.
	Motion by S	econded by
	Motion by S Jones Ramseyer Sage Yo	der Zickefoose
•	A. Motion to return from Executive Session to Motion by S Jones Sage You	econded by
VI.	7I. APPROVAL/ADJUSTMENTS TO AGEND Motion by S	
	Motion by Sage Yo	der Zickefoose
VI	APPROVAL OF MINUTES a. Minutes of the Regular Meeting held June	16, 2025 attached to this agenda.
	Motion by S Jones Ramseyer Sage Yo	econded by
	Jones Ramseyer Sage Yo	der Zickefoose

VIII. TREASURER'S REPORT

- a. Month End Reconciliation and Investments as of June 30, 2025 Enclosed sheet marked "A".
- b. Financial Report by Fund of Expenditures and Unencumbered Balances as of June 30, 2025 Enclosed report marked "B".
- c. Approval of Financial Summary for Month ending June 30, 2025 Enclosed report marked "C".

	Discussion:				
	Motion by		Seconded b	у	
	Jones Ramseyer	Sage	Yoder	yZickefoose	
IX.	 Committee Reports of the Review of the 2025-26 We Review of updates to boar 	West Holmes lest Holmes lest policies:	Killbuck Staff		
Х.	ACKNOWLEDGMENT OF	GUESTS	- PUBLIC PA	RTICIPATION (Policy Attached)	
XI.	OLD BUSINESS				
	Motion by		Seconded b	y	
	Motion by Jones Ramseyer	Sage	_ Yoder	Zickefoose	
XII	. NEW BUSINESS				
	1. Approval of the following h	nandbooks:			
	a. 2025-26 West Holm		-		
	b. 2025-26 West Holm c. 2025-26 Lakeville S		•	ndbook	
	d. 2025-26 Nashville S				
	e. 2025-26 Millersburg				
	Approval to update the follo OSBA:	owing board	l policies based	l upon the recommended language cha	inges by
	a. JECE – Student Wit				
	b. JED – Student Absec. JED-R – Student Al			ind	
	d. JEDA – Truancy	osciices and	LACUSCS — NCC	ind	
	e. JFCJ – Weapons in				
	3. Approval of the Contract be	etween Tri-C	County Educat	onal Service Center and West Holmes	s Local

Schools for the 2025-2026 services for an English Language Tutor.

- 4. Approval for the YMCA of Wayne County to use designated areas in Millersburg Elementary School for a before and after school program that the YMCA will be running. The approval also includes the waiving of any building use fees that would normally be required by outside entities to use a West Holmes facility.
- 5. Approval of the Contract between West Holmes and the East Central Ohio ESC for the 2025-2026 school year.

Discussion:			
Motion by		Seconded by	
Jones Ramseyer	Sage	Yoder Zickefoose	

XIII. PERSONNEL ACTIONS APPROVAL OF THE FOLLOWING:

A. Approval of one-year contract for the 2025-2026 school year:

Football

High School

HS Head Coach – Keaton Leppla

HS Assistant – Jason Haley

HS Assistant - Timothy McAvene

HS Assistant – Cooper Haley (1/2 stipend)

HS Assistant – Tom Eastep (1/2 stipend)

HS Assistant – Brandon Mackey (1/2 stipend)

HS Assistant – Bridger Cline (1/2 stipend)

Freshman Head Coach, if team – Tony Roberts

Freshman Assistant, if team – DiVaunta Spearman

Volunteer Coach – Gabe Snyder

Volunteer Coach -- Ryan Jacobs

Volunteer Coach -- Landyn Dye

Volunteer Coach Freshman, if team – Jack Doran-Perrine

Middle School

MS Head Coach - Geoff Wagers

MS Assistant - Tucker Kaufman

MS Assistant – Peyton McKinney

MS Assistant – Luke Ogi

MS Volunteer -- Nolan Mackey

Volleyball

High School

HS Head Coach – Amanda Humphrey

HS Assistant - Markie McDowell

Middle School

MS Head Coach – Adrienne Flanders

MS Assistant Coach – Megan Roberts

Boys Soccer

High School

HS Head Coach – Joshua Wengerd HS Assistant – Grant Fox Volunteer Coach – Steve Obrst Volunteer Coach – Jill Obrst

Middle School

MS Head Coach – Tyler Masters Volunteer Coach – Brett Blake Volunteer Coach – Nate Wade

Girls Soccer

High School

HS Head Coach – Bruce Murphy HS Assistant – Brooke Wolfe

Middle School

MS Head Coach - Nicole Strouse

Golf

High School

HS Head Coach – Mike Molnar HS Assistant Coach – Thad Weaver

Middle School

MS Head Coach – Keith Troyer

Girls Tennis

Varsity Head Coach – Morgan Gerber HS Assistant Coach – Trevor Miller

Cross Country

HS/MS Head Coach – Kevin Beachy HS/MS Assistant – Scot Mellor Volunteer Coach – Nick Gerber Volunteer Coach – Clay Miller

Cheerleading

High School

HS Head Coach – Raven Wilcox HS Assistant Coach – Beth Lemon

Middle School

MS Head Coach – Jamie Aufrance MS Assistant Coach – Tiffany Conner

HS Faculty Manager – Jim Park HS Faculty Manager – Ben Ogi Middle School MS Faculty Manager – Julie Snyder **Robotics - High School -** David Woods B. RETIREMENT Arlene Waltman – Paraprofessional – effective 9/30/25 approved at the June 16, 2025 board meeting is being rescinded. Julie Snyder – Teacher – effective 10/1/25 C. RESIGNATION Madison Simon – Guidance Counselor – effective 7/8/25 Darla Miller – Cook – effective 8/1/25 Steven McKinney – Custodian/Groundskeeper – effective 7/31/25 Erica Mencer – Bus Driver – effective 7/18/25 D. TRANSFER Christen Troyer – Paraprofessional – Millersburg Elementary to West Holmes Middle School Arlene Waltment – Paraprofessional – West Holmes Middle School to Millersburg Elementary Discussion: Motion by _____ Seconded by _____ Jones ____ Sage ____ Yoder ____ Zickefoose _____ XIV. EXECUTIVE SESSION B. Motion to go into Executive Session, for the discussion of employment of personnel, no action taken. Motion by _____ Seconded by _____ Jones ____ Ramseyer ____ Sage ____ Yoder ___ Zickefoose ____ XV. RETURN FROM EXECUTIVE SESSION A. Motion to return from Executive Session to Regular Session. Motion by _____ Seconded by _____ Jones ____ Ramseyer ____ Sage ____ Yoder ___ Zickefoose ____ XVI. NEXT MEETING

Faculty Managers

High School

August 18, 2025 - 7:00 a.m.

West Holmes High School

XVII. ADJOURNMENT

Motion by _	Seconded by					
Jones	Ramseyer	Sage	Yoder	Zickefoose		

Future Meetings
September 15 – High School
October 20 – Millersburg Elementary
November 17 – Lakeville Elementary
December 15 – High School

File: BDDH (Also KD)

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: June 19, 2000] [Re-adoption date: August 15, 2016]

LEGAL REFS.: ORC 121.22(C) 3313.20(A)

CROSS REFS.: BCE, Board Committees

BD, School Board Meetings

BDDC, Agenda Preparation and Dissemination

WEST HOLMES LOCAL SCHOOLS 2025-2026 SCHOOL CALENDAR

15 – New Sta	ff Orientation/Teacher
Nork Day	

- 18 All Staff In-Service Day
- 19 Teacher Work Day 20 - First Day of School
- 11 Staff Days 8 Student days

	AUGUST 2025										
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31											

13/15 - HS/MS PT Conferences

- 14/16 Elementary PT Confrences
- 16 End of 1# 9 Weeks
- 17 Teacher In-Service Day 24 - Report Card sent home
- 23 Staff Days 22 Student Days

OCTOBER 2025											
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1 – Conference Comp Day 22-31 – Christmas Break

15 Staff Days 14 Student Days

DECEMBER 2025											
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9/11 - Elementary PT Conferences 10/12 - HS/MS PT Conferences

- 12 Midterm
- 13 Teacher In-Service Day
- 16 President's Day
- 19 Staff Days 18 Student Days

	FEBRUARY 2026												
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1-3 – Spring Break 6 - Conference Comp Day 24 - Midterm

19 Staff Days 18 Student Days

APRIL 2026									
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- 1 Labor Day
- 19 Midterm
- 21 Staff Days 21 Student Days

NOVEMBER 2025							
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- 14 Midferm 26-28 Thankagiving Break
- 17 Staff Days 17 Student Days

JANUARY 2026							
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- 1-2 Christmas Break
- 5 First Day Back in 2026 9 End of 2nd 9 Weeks
- 16 Report Card sent home
- 19 MLK Day
- 19 Staff Days 19 Student Days

MARCH 2026							
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- 20 End of 3rd 9 Weeks 27 - Report Card sent home 30-31 - Spring Break
- 20 Staff Days 20 Student Days

MAY 2026								
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- 8 Teacher In-Service Day
- 17 Graduation 25 - Memorial Day
- 28 Last Day of School 29 - Teacher Work Day
- 20 Staff Days 18 Student Days

JULY 2026								
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w Days 6+ will be Remote Learning days

Total Hours/Day Length GHS 6.3 hrs. MS/HS Elem 6.0 hrs

JUNE 16, 2025 WEST HOLMES BOARD OF EDUCATION REGULAR MEETING MINUTES

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. PLEDGE OF ALLEGIANCE
- 4. MOTION TO ADJUST AGENDA
- 5. MOTION TO APPROVE MINUTES
- 6. MOTION TO APPROVE TREASURER'S REPORT
- 7. SUPERINTENDENT'S REPORT
- 8. GUEST PARTICIPATION
- 9. MOTION TO APPROVE OLD BUSINESS
- 10. MOTION TO APPROVE NEW BUSINESS
- 11. MOTION TO APPROVE PERSONNEL ACTIONS
- 12. MOTION TO ADJOURN
 - 1. The regular meeting of the West Holmes Board of Education was called to order at West Holmes High School.
 - 2. Roll Call: Walter Ramseyer, Patricia Sage, Joel Yoder, Tina Zickefoose

ABSENT: Andrew Jones

- 3. Pledge of Allegiance
- 4. Patricia Sage made a motion that was seconded by Tina Zickefoose to Adjust the Agenda as follows:
 - XI. PERSONNEL ACTIONS
 - 1. HIRING

Chloe Ueltschy – High School Teacher – effective 8/15/2025

Yeas: Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried

- 5. Tina Zickefoose made a motion that was seconded by Joel Yoder to approve the minutes of the following meeting as follows:
 - A. Minutes of the Regular Meeting held May 19, 2025 attached to this agenda.

Yeas: Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried

- 6. Joel Yoder made a motion that was seconded by Patricia Sage to approve the Treasurer's Report as follows:
 - A. Month End Reconciliation and Investments as of May 31, 2025 Enclosed sheet marked "A".
 - B. Financial Report by Fund of Expenditures and Unencumbered Balances as of May 31, 2025 Enclosed report marked "B".
 - C. Approval of Financial Summary for Month ending May 31, 2025 Enclosed report marked "C".
 - D. Approval of any necessary advances for year-end in order to put all funds in balance for Fiscal Year 2025. Details will be included in the Treasurer's Report at the August meeting if any are necessary.
 - E. Approval of Final Appropriations for FY 2025 and Appropriations for FY 2026.
 - F. Approval to participate in the 2026 group rating program with CompManagement for worker's compensation.
 - G. Approval of Liberty Insurance for property, fleet, and liability insurance from July 1, 2025 through June 30, 2026.

Yeas: Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried

7. Superintendent's Report

1. Committee Reports of the West Holmes Board of Education
Patricia Sage shared that Jason Kipe is steeping down as president of the Music Boosters.
Tina Zickefoose said the career center meeting is later this month so there is no report.

- 2. Transportation
- 3. Review of update to board policy –

JECE - Student Withdrawal from School

JED – Student Absences and Excuses

JED-R – Student Absences and Excuses – RESCIND

JEDA – Truancy

JFCJ – Weapons in the School

4. Review of the following handbooks:

2025-26 West Holmes Student Transportation Handbook

2025-26 West Holmes Elementary Student Handbook

2025-26 Lakeville Staff Handbook

2025-26 Nashville Staff Handbook

2025-26 Millersburg Staff Handbook

- 5. K-5 Building Update Steelworkers started today and the first-floor concrete is done except the office and the kitchen area.
- 6. Welding Program that will be offered through the career center at the high school has two job applicants.
- 7. Brian Baughman updated on the Vital Connections tour done by teachers where they attended 6 different local companies to connect with educators with local needs after touring the facilities.

8. Guests/Public Participation:

None

Guests:

Mitch Neece Coreena Johnson Scott Pringle Brian Baughman Brian Lash Ezra Day Brian Zimmerly Kevin Wolf

9. Old Business

None

- 10. Patricia Sage made a motion that was seconded by Tina Zickefoose to approve the following new business:
 - 1. Approval of the following handbooks:
 - a. 2025-26 West Holmes High School Handbook
 - d. 2025-26 Parent-Student Handbook and Code of Conduct Athletics
 - e. 2025-26 Coaches Handbook
 - 2. Approval to update the following board policies based upon the recommended language changes by OSBA:
 - a. DJC Bidding Requirements
 - b. DLC Expense Reimbursements
 - c. IGBLA Promoting Parental Involvement
 - 4. Approval of accepting the foreign exchange student, from Germany, through the Forte International Exchange Association for the 2025-2026 school year.
 - 5. Pursuant to the Resolution passed on September 18, 2023 and the confirmation that students Kyler Medina, Gladys Medina, and Landon Medina have attended St. Mary's School for the entirety of the 2024-2025 school year, the board approves payment in lieu of transportation in the amount of \$1,100 be paid to the parents/guardians of the above-named students.
 - 6. Pursuant to the Resolution passed on February 19, 2024 and the confirmation that students Nora Palmer and Mikayla Palmer have attended Kidron Central Christian School for the entirety of the 2024-2025 school year, the board approves payment in lieu of transportation in the amount of \$1,100 be paid to the parents/guardians of the above-named students.
 - 7. Approval of the following for 2025-26, 2026-27, 2027-28;
 - a. West Holmes Association Agreement
 - b. West Holmes Classified Association Agreement
 - c. Central and Supervisor's Schedule
 - d. Administrative Schedule
 - 8. Approval of the premiums effective July 1 for the West Holmes employees benefit plan with the shift from 90/10 premium share to 89/11 premium share and a 5.4% increase on the renewal rates.
 - 9. Approval of the Resolution of West Holmes Local Schools determining that the weight equipment replaced with other equipment as a result of the boosters purchase of the new field house equipment is not needed.

Yeas: Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried

- 11. Joel Yoder made a motion that was seconded by Tina Zickefoose to approve the following Personnel Actions:
 - A. Approval of one-year contract for the 2025-2026 school year:

Band

High School

Concert Band Steve Butcher

Jazz BandSteve ButcherMarching BandSteve ButcherPep BandSteve ButcherAssistant Band DirectorBlake Depinet

Volunteer Marching

Band Director Jason Snyder Majorette Advisor Michele Chaney

1. Middle School

Pep Band Blake Depinet Concert Band Blake Depinet

Music

High School

Musical Director Kristen O'Brien Choral Music Director Kristen O'Brien

Theater

High School

Theater Manager Steve Butcher Theater Manager Kristen O'Brien

Academics

1. High School

Senior Class Advisor Jeremy Westbrook Senior Class Advisor Melissa Rodhe Junior Class Advisor Taylor Jordan Lindsay Rettig Junior Class Advisor Sophomore Class Advisor Andrea Anderson Freshman Class Advisor Morgan Kellogg Jeremy Burnison Yearbook Advisor Honors Awards Coordinator **Abigail Sanders** Student Council Advisor Alison Gardner Knights of the Round Table **Adam Brately** National Honor Society Katie Tyson Academic Challenge Lisa Lang

ED/MD for self-contained class Melissa Amastadi

2. Middle School

Knights Council Carla Burgett (1/2), Brittanie Chaney (1/2)

Yearbook/Yearbook Advisor Sara Spon-Uhl Academic Challenge Rachel Snyder Robotics Club Jeremy Dombrady

ED/MD for self-contained class John Krabill

3. Elementary

Millersburg

Director Safety Patrol Sherri Barkman
ED/MD for self-contained class
ED/MD for self-contained class Angela Snyder - MD

Killbuck

Co-Director Safety Patrol Taylor Enama
Co-Director Safety Patrol Gerrilu Hughes
ED/MD for self-contained class Kaylee Thompson

Nashville

Co-Teacher Leader Ashley Ogi - \$500 – payment in June 2026 Co-Teacher Leader Brooke Mast - \$500 – payment in June 2026

Lakeville

Teacher Leader Courtney Cooper - \$1000 – payment in June

2026

B. District Track Payments

Adam Brately - Tournament Manager - \$433.09 (\$500)

Kevin Beachy - Head Timing/Assistant Tournament Manger - \$519.71 (\$600)

Clay Miller - Head Timer - \$519.71 (\$600)

Isaac Haver – Timing - \$259.85 (\$300)

Joshua Wengerd – Announcer - \$173.24 (\$200)

Hailey Gallion - T-shirt Sales - \$150

Courtney Turner - Trainer - \$400

Shannon Dye - Ticket Taker/Secretary - \$173.24 (\$200)

Jeri Phillips - Ticket Taker - \$129.93 (\$150)

Mindi Campbell – Ticket Taker - \$129.93 (\$150)

Martha Swinehart - Custodian - \$142.89

Sean Hoxworth – Custodian - \$139.54

C. EXTENDED DAYS for School Year 2025-2026

Alison Rogers - 18 days

Dawne O'Donnell – 18 days

Jaime Chenevey – 55 days

Shelby Evans-Miller – 10 days

Maria Morris -10 days

Brian Blake–10 days

Madison Simon – 15 days

D. EXTENDED DAYS for School Year 2024-2025

Maria Morris – 10 days

E. 24-25 MIDDLE SCHOOL AFTER SCHOOL PROGRAMS - \$800 paid from afterschool

program funds

Art Club – Amy Rohr

Archery Club – Justin Wilcox

Power of the Pen – Lisa Lang

F. SUMMER SCHOOL - \$30/hour for teachers/\$18.50/hour for paraprofessionals

Catrina Crider Kathy Ferko Nathaniel Wade Amy Adams
Deloris Schlegel Emily Yankello Keely Wolfe Lindsy Belden

Karen Baird

G. <u>KINDERGARTEN SCREENING</u>

\$30.00 per hour for no more than 6.5 hours per day that you work

Julie DialNatalie EichelbergerMegan StoverMiranda MillerLynda ParkCatrina CriderMelissa FruthGerrilu Hughes

Michelle Rawson Kelly Weiss Lacie Troyer

H. MENTORS - 2024-2025 School year

Kristen O'Brien Kim Miller David Woods

Jeremy Westbrook Kristen Bartmen

I. <u>HIRING</u>

Clayton Zimmerly – Elementary Teacher – effective 8/15/25 Rosanna Miller – Elementary Teacher – effective 8/15/25 Kenna Warner – Elementary Teacher – effective 8/15/25 Chloe Ueltschy – High School Teacher – effective 8/15/2025

J. RETIREMENT

Arlene Waltman – Paraprofessional – effective 9/30/25 Jennifer Fair – Bus Driver – effective 5/31/25

K. RESIGNATION

Nicolo Fioritto – Assistant Principal – effective 7/31/25 Mya Blochlinger – Paraprofessional – effective 5/31/25

L. TRANSFER

Kimberly Buchanan – Nashville to Millersburg – effective 8/1/25 Jennifer Hopkins – Lakeville to WHMS – effective 8/1/25 Darla Miller – WHHS to WHMS – effective 8/1/25

M. SUBSTITUTE

Sean Hoxworth – Custodian – effective 6/1/25

N. STIPEND

Paige Emick – Summer School - \$400

Yeas: Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried

12. Motion was made by Tina Zickefoose and seconded by Patricia Sage to enter into Executive Session for the discussion of employment of personnel, no action taken.

Yeas: Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried

13. Motion was made by Patricia Sage and seconded by Joel Yoder to return from Executive Session.

Yeas: Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried 14. Motion was made by Joel Yoder and seconded by Tina Zickefoose to adjourn.

Yeas: Ramseyer, Sage, Yoder, Zickefoose

Nays: None Motion: Carried

/s/ Walter Ramseyer
President, Board of Education

/s/Jamie Mullet

Treasurer