

West Holmes Knights



Board of Education

October 20, 2025

MILLERSBURG ELEMENTARY

ERIC JURKOVIC, SUPERINTENDENT
JAMIE MULLET, TREASURER

MEMBERS: ANDREW JONES, HANS RAMSEYER, PATRICIA SAGE,
JOEL YODER, TINA ZICKEFOOSE

**BOARD OF EDUCATION
WEST HOLMES LOCAL SCHOOLS
AGENDA - REGULAR MEETING
OCTOBER 20, 2025 – 6:00 p.m.
MILLERSBURG ELEMENTARY**

I. CALL TO ORDER

II. ROLL CALL

Jones _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL/ADJUSTMENTS TO AGENDA

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

V. APPROVAL OF MINUTES

A. Minutes of the Regular Meeting held September 15, 2025 attached to this agenda.

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

VI. CORRESPONDENCE & DONATIONS

Motion by _____ Seconded by _____
Discussion:

Roll Call:

Jones _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

VII. TREASURER'S REPORT

- A. Month End Reconciliation and Investments as of September 30, 2025 – Enclosed sheet marked "A".
- B. Financial Report by Fund of Expenditures and Unencumbered Balances as of September 30, 2025 – Enclosed report marked "B".
- C. Approval of Financial Summary for Month ending September 30, 2025 – Enclosed report marked "C".

Motion by _____ Seconded by _____
Discussion:

Roll Call:

Jones _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

VII. SUPERINTENDENT'S REPORT

1. Committee Reports of the West Holmes Board of Education
2. FFA Update
3. Food Service Compliance with Nutritional Standards Report – Dawn Martin
4. Stephen Fowler – Millersburg Elementary Principal
 - Perfect Scores State Testing

Math

Oliver Ertle - 5th Grade
Mason Hernandez - 4th Grade
Ben Kaster - 4th Grade
Corbin Marner - 5th Grade
Ginnie Roland - 4th Grade
Moir Steiner – 5th Grade
Lane Taylor - 4th Grade

5. K-5 Building Update

ELA

Moir Steiner – 5th Grade
Jelin Zheng - 4th Grade

Science

Moir Steiner – 5th Grade

VIII. ACKNOWLEDGMENT OF GUESTS - PUBLIC PARTICIPATION (Policy Attached)

IX. OLD BUSINESS

Motion by _____ Seconded by _____
Jones _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

X. NEW BUSINESS

- A. Approval to update the following Board Policies without an initial reading due to their due date of September 30, 2025:
 1. BF – Board Policy Development and Adoption
 2. DBD – Budget Planning
 3. DE – Revenues From Tax Sources
 4. DJC – Bidding Requirements
 5. DLC – Expense Reimbursements
 6. EBC – Emergency Management and Safety Plans
 7. EEAC – School Bus Safety Program
 8. EEAC-R – Student Conduct on District Managed Transportation
 9. EEACD – Drug Testing for Motor Van Drivers and District Personnel Required to Hold a Commercial Driver's License
 10. EEAD – Non-Routine Use of School Buses and Motor Vans
 11. EHA – District Records Commission, Records Retention and Disposal
 12. EHC – Cybersecurity
 13. FD – Tax Issues

14. FEF - Construction Contracts Bidding and Awards
15. GBQ – Criminal Records Check
16. GCI – Professional Staff Assignments and Transfers
17. IGBB – Programs for Students Who are Gifted
18. IGBEA – Reading Skills Assessments and Intervention
19. IGBEA-R – Reading Skills Assessment and Intervention
20. IGD – Cocurricular and Extracurricular Activities
21. IGDJ – Interscholastic Athletics
22. IKA – Grading Systems
23. IKE – Promotion and Retention of Students
24. IKEB - Acceleration
25. IND/INDA – School Ceremonies and Observances/Patriotic Exercises
26. JECBB – Interdistrict Open Enrollment (Statewide)
27. JED – Student Absences and Excuses
28. JEDA - Truancy
29. JEDC – Religious Expression Days
30. JEFB – Released Time for Religious Instruction
31. JHG – Reporting Child Abuse and Mandatory Training
32. KBA – Public’s Right to Know

- B. Approval of the updates to the Special Education Model Policies and Procedures.
- C. Approval for the West Holmes Robotics team to compete at the Robotics Signature event at Kalahari Resorts and Conventions January 22, 2026 – January 24, 2026, in Sandusky, Ohio.
- D. Approval of the Resolution of West Holmes Local School District donating the music departments golf cart to the Music Boosters.
- E. Approval of the resolution for the treasurer to attend sunshine laws training and obtain appropriate certification on behalf of the board.

Motion by _____ Seconded by _____

Discussion:

Roll Call:

Jones _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XI. PERSONNEL ACTIONS

A. HIRING

Kelsey Runkle – Teacher – effective 10/1/25 – 5 hours/day

B. RESIGNATION

Tamie Conkle – Cook – effective 9/12/25

Michael Molnar – Head Softball Coach – effective 10/2/25

Michael Molnar – Head Golf Coach – effective the end of the fall 2025 golf season

Nicole Strouse – MS Girls Soccer Coach – effective 9/22/25

C. SUBSTITUTES

Laura Irwin – Teacher/Custodian/Cook/Aide/Secretary – effective 9/16/25

Jolene Haudenschild – Cook – effective 10/10/25 and Non-Degree Teacher Sub – effective 10/16/25

D. **SUPPLEMENTAL**

Nicole Strouse – MS Girls Soccer – prorated pay for reduced time due to resigning mid-season

Nathaniel Wade – MS Girls Soccer – prorated pay for finishing the remainder of the season

Boys Basketball

Varsity Head Coach – Ben Belden

Varsity Assistant Coach – Mekhi Johnson

JV Coach – Channer Wells

Varsity Volunteer – Toby Yoder

Varsity Volunteer – Donnie Dowling

Varsity Volunteer – Stew Sabine

MS Head Coach- Darrin Yerian

MS Assistant Coach- Peyton McKinney

MS Volunteer – Bud Yoder

Girls Basketball

Varsity Head Coach – Lindsay Belden

Varsity Assistant Coach – Tennille Cline

JV Coach – Nate Wade

Varsity Volunteer – Adam Garver

MS Head Coach– Evan Aurand

MS Assistant Coach – Clay Miller

MS Assistant Coach – Mary Day

Wrestling

Varsity Head Coach – Scott Vaughn

Varsity Assistant Coach – Logan Stanley

JV Coach – Tyler Masters

Varsity Volunteer – Steve Goans

Varsity Volunteer – Brad McCluggage

Varsity Volunteer – Corbin Miller

Varsity Volunteer – Ashton Eyler

Varsity Volunteer- Tim McClintock

MS Head Coach– Justin Wilcox

MS Assistant Coach – Justin Ross (1/2 contract)

MS Assistant Coach -Tyler Hoover (1/2 contract)

Cheerleading

Varsity Head Coach – Raven Wilcox

Varsity Assistant Coach – Beth Lemon

MS Head Coach – Jamie Aufrance

MS Assistant Coach – Tiffany Conner

Bowling

Varsity Head Coach – Chris Young

Varsity Volunteer – Zach Medley

Motion by _____ Seconded by _____

Discussion:

Roll Call:

Jones _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XV. NEXT MEETING

November 10, 2025

Lakeville Elementary

XVI. ADJOURNMENT

Motion by _____ Seconded by _____

Jones _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

Future Meetings

December 15	High School
January 12	High School
February 17	Killbuck ** Date changed from original date**
March 16	Nashville
April 20	Middle School
May 18	High School
June 15 – 7:30 a.m.	High School
July 20 – 7:30 a.m.	High School

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: June 19, 2000]

[Re-adoption date: August 15, 2016]

LEGAL REFS.: ORC 121.22(C)
3313.20(A)

CROSS REFS.: BCE, Board Committees
BD, School Board Meetings
BDDC, Agenda Preparation and Dissemination

WEST HOLMES LOCAL SCHOOLS 2025-2026 SCHOOL CALENDAR

15 – New Staff Orientation/Teacher Work Day 18 – All Staff In-Service Day 19 – Teacher Work Day 20 – First Day of School 11 Staff Days 8 Student days	AUGUST 2025 <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							SEPTEMBER 2025 <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td></tr> </table> 1 – Labor Day 19 - Midterm 21 Staff Days 21 Student Days	S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30				
S	M	T	W	Th	F	S																																																																																							
					1	2																																																																																							
3	4	5	6	7	8	9																																																																																							
10	11	12	13	14	15	16																																																																																							
17	18	19	20	21	22	23																																																																																							
24	25	26	27	28	29	30																																																																																							
31																																																																																													
S	M	T	W	Th	F	S																																																																																							
	1	2	3	4	5	6																																																																																							
7	8	9	10	11	12	13																																																																																							
14	15	16	17	18	19	20																																																																																							
21	22	23	24	25	26	27																																																																																							
28	29	30																																																																																											
13/15 – HS/MS PT Conferences 14/16 – Elementary PT Conferences 16 – End of 1st 9 Weeks 17 – Teacher In-Service Day 24 – Report Card sent home 23 Staff Days 22 Student Days	OCTOBER 2025 <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table>	S	M	T	W	Th	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		NOVEMBER 2025 <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> 14 - Midterm 26-28 Thanksgiving Break 17 Staff Days 17 Student Days	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						
S	M	T	W	Th	F	S																																																																																							
			1	2	3	4																																																																																							
5	6	7	8	9	10	11																																																																																							
12	13	14	15	16	17	18																																																																																							
19	20	21	22	23	24	25																																																																																							
26	27	28	29	30	31																																																																																								
S	M	T	W	Th	F	S																																																																																							
						1																																																																																							
2	3	4	5	6	7	8																																																																																							
9	10	11	12	13	14	15																																																																																							
16	17	18	19	20	21	22																																																																																							
23	24	25	26	27	28	29																																																																																							
30																																																																																													
1 – Conference Comp Day 22-31 – Christmas Break 15 Staff Days 14 Student Days	DECEMBER 2025 <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				JANUARY 2026 <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table> 1-2 – Christmas Break 5 – First Day Back in 2026 9 – End of 2nd 9 Weeks 16 – Report Card sent home 19 – MLK Day 19 Staff Days 19 Student Days	S	M	T	W	Th	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							
S	M	T	W	Th	F	S																																																																																							
	1	2	3	4	5	6																																																																																							
7	8	9	10	11	12	13																																																																																							
14	15	16	17	18	19	20																																																																																							
21	22	23	24	25	26	27																																																																																							
28	29	30	31																																																																																										
S	M	T	W	Th	F	S																																																																																							
				1	2	3																																																																																							
4	5	6	7	8	9	10																																																																																							
11	12	13	14	15	16	17																																																																																							
18	19	20	21	22	23	24																																																																																							
25	26	27	28	29	30	31																																																																																							
9/11 – Elementary PT Conferences 10/12 – HS/MS PT Conferences 12 – Midterm 13 – Teacher In-Service Day 16 – President's Day 19 Staff Days 18 Student Days	FEBRUARY 2026 <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> </table>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	MARCH 2026 <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table> 20 – End of 3rd 9 Weeks 27 – Report Card sent home 30-31 – Spring Break 20 Staff Days 20 Student Days	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																		
S	M	T	W	Th	F	S																																																																																							
1	2	3	4	5	6	7																																																																																							
8	9	10	11	12	13	14																																																																																							
15	16	17	18	19	20	21																																																																																							
22	23	24	25	26	27	28																																																																																							
S	M	T	W	Th	F	S																																																																																							
1	2	3	4	5	6	7																																																																																							
8	9	10	11	12	13	14																																																																																							
15	16	17	18	19	20	21																																																																																							
22	23	24	25	26	27	28																																																																																							
29	30	31																																																																																											
1-3 – Spring Break 6 – Conference Comp Day 24 – Midterm 19 Staff Days 18 Student Days	APRIL 2026 <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			MAY 2026 <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> 8 – Teacher In-Service Day 17 – Graduation 25 – Memorial Day 28 – Last Day of School 29 – Teacher Work Day 20 Staff Days 18 Student Days	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						
S	M	T	W	Th	F	S																																																																																							
			1	2	3	4																																																																																							
5	6	7	8	9	10	11																																																																																							
12	13	14	15	16	17	18																																																																																							
19	20	21	22	23	24	25																																																																																							
26	27	28	29	30																																																																																									
S	M	T	W	Th	F	S																																																																																							
					1	2																																																																																							
3	4	5	6	7	8	9																																																																																							
10	11	12	13	14	15	16																																																																																							
17	18	19	20	21	22	23																																																																																							
24	25	26	27	28	29	30																																																																																							
31																																																																																													
0 Staff Days	JUNE 2026 <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					JULY 2026 <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table> Snow Days 6+ will be Remote Learning days Total Hours/Day Length MSHS 6.3 hrs. Elem 6.0 hrs.	S	M	T	W	Th	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31								
S	M	T	W	Th	F	S																																																																																							
	1	2	3	4	5	6																																																																																							
7	8	9	10	11	12	13																																																																																							
14	15	16	17	18	19	20																																																																																							
21	22	23	24	25	26	27																																																																																							
28	29	30																																																																																											
S	M	T	W	Th	F	S																																																																																							
			1	2	3	4																																																																																							
5	6	7	8	9	10	11																																																																																							
12	13	14	15	16	17	18																																																																																							
19	20	21	22	23	24	25																																																																																							
26	27	28	29	30	31																																																																																								

SEPTEMBER 15, 2025
WEST HOLMES BOARD OF EDUCATION
REGULAR MEETING MINUTES

1. CALL TO ORDER
 2. ROLL CALL
 3. PLEDGE OF ALLEGIANCE
 4. MOTION TO APPROVE ADJUSTMENT TO AGENDA
 5. MOTION TO APPROVE MINUTES
 6. APPROVAL OF CORRESPONDENCE AND DONATIONS
 7. MOTION TO APPROVE TREASURER'S REPORT
 8. SUPERINTENDENT'S REPORT
 9. GUEST PARTICIPATION
 10. MOTION TO APPROVE NEW BUSINESS
 11. MOTION TO APPROVE PERSONNEL ACTIONS
 12. MOTION TO ADJOURN
-

1. The regular meeting of the West Holmes Board of Education was called to order at West Holmes High School.

2. Roll Call: Andrew Jones, Hans Ramseyer, Patricia Sage, Joel Yoder, Tina Zickefoose

ABSENT: None

3. Pledge of Allegiance

4. Tina Zickefoose made a motion that was seconded by Andrew Jones to approve the removal of sections – Executive Session and Return from Executive Session from the board agenda.

Yeas: Jones, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

5. Patricia Sage made a motion that was seconded by Joel Yoder to approve the minutes of the following meeting as follows:

A. Minutes of the Regular Meeting held August 18, 2025 attached to this agenda.

B. Minutes of the Records Commission Meeting held on August 18, 2025 attached to this agenda.

Yeas: Jones, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

6. Andrew Jones made a motion that was seconded by Tina Zickefoose to approve the Correspondence & Donations as follows:

A. Nashville Elementary would like to thank Bigelow United Methodist Church for their donation of \$200 to purchase headphones for students.

B. Lakeville Elementary would like to thank Bigelow United Methodist Church for their donation for playground balls, composition notebooks, and chapstick for students.

C. Lakeville Elementary would like to thank the following organizations for their donations to the Friday food bag program: Love Inc., Lakeville and Loudonville United Methodist

Church and Millersburg Eagles Aerie.

- D. Nashville Elementary would like to thank the following organizations for their donations to the Friday food bag program: Millersburg Eagles Aerie 2418, Northside Church, Nashville Church of Christ, Ripley Church of Christ, NewPointe Community Church, Buckeye Deli, and Holmes Wayne Electric Foundation.

Yeas: Jones, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

7. Joel Yoder made a motion that was seconded by Patricia Sage to approve the Treasurer's Report as follows:
- A. Month End Reconciliation and Investments as of August 31, 2025 – Enclosed sheet marked "A".
 - B. Financial Report by Fund of Expenditures and Unencumbered Balances as of August 31, 2025 – Enclosed report marked "B".
 - C. Approval of Financial Summary for Month ending August 31, 2025 – Enclosed report marked "C".
 - D. Approval of the forecast.

Yeas: Jones, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

8. Superintendent's Report

- 1. Committee Reports of the West Holmes Board of Education
Patricia Sage provided an update from the Music Boosters. The visitor side concessions are going well and they are asking for donations to offset the price of the new side by side and wrapping of it in school colors.
- 2. FFA Update
- 3. Curriculum Update
Kiana Leppla shared the focus for middle and high on scope and sequence in teaching the standards. Wit and Wisdom is being piloted in grades 3 to 5 through November for language arts. This is the same program being used by Kindergarten to 2nd grade and the goal is to align and have all elementary using the same program. All ISS and title teachers went through Wilson training last week and 5 teachers have been identified to do the next level training. Literacy coaches now are holding office hours in all the elementary buildings to provide time for teachers to ask for help.
- 4. New Staff Update

Austin Brannon	Katelyn Eppley	Thaddeus Weaver
D. Tyler Masters	Katelyn Fraley	Megan Warne
Kiana Leppla	Malinda Johnson	Clayton Zimmerly
Rosanna Miller	Kenna Warner	Chloe Ueltschy
Nicole Ervin	William Cox	Gary Lehr
Tamie Conkle	Debora Vance	Kristina Flener
Megan Arnold	Tracy Hahn	Katelyn Schwartz
Peyton McKinney	Pamela Dowling	
- 5. K-5 Building Update
K-5 Building Update: Steel joists and veneer are currently being done while the masons are finishing up the block. Water lines and HVAC work is also in progress. The project continues to be on schedule for opening in August of 2026 and within the projected budget.

6. Safety Update

Centegix has installed safety awareness mechanisms in the middle and high schools. They have been tested, and tested again during the board meeting to share what happens. The system provides immediate notification to school administration and/or safety forces necessary depending on the type of situation. The system has already been used twice for in-house issues needing response from the administration during the school day. The new elementary will also have this system.

9. Guests/Public Participation:

Cody Shriver spoke on behalf of the West Holmes Youth Baseball board regarding the Nashville baseball field. He wanted to share the interest of the Nashville Church of Christ in the fields and willingness to provide availability to the baseball program. He noted they have their own electric but the water supply comes from Nashville School.

Guests:

Dawn Martin	Pam Dowling	Brooke Fox	Nicole Ervin
Katie Schwartz	Kenna Warner	Kiana Leppla	Clayton Zimmerly
Joanna Zimmerly	Mitch Neece	Mindy Johnson	Rosanna Miller
Kim Miller	Matt Root	Coreena Johnson	Chloe Ueltschy
Kevin Wolf	Scott Pringle	Brian Lash	Cody Shriver
Carrie Maltarich	Ezra Day		

10. Andrew Jones made a motion that was seconded by Tina Zickefoose to approve the following new business:

- A. Approval of Bus Routing Plan – Approval of the bus routes and stops, and authorizes the Superintendent or his designee to designate or relocate stops as deemed necessary.
- B. Request authorization to function as district representatives for West Holmes Schools for the following people:
 - Scott Musser, Principal and Jennifer Moore, Assistant Principal at Ashland County-West Holmes Career Center
 - Crystal Payne, Education Director at Holmes County Training Center
 - Laurie Hall and Chase Rosser, ECOESC Pre School Director
 - Shannon Lange, Director of Education Dale Roy School
- C. Approval of the following FFA trips:
 - a. Greenhand FFA Camp, September 28-30, 2025
 - b. National FFA Convention, October 28 – November 1, 2025
 - c. Greenhand Lock In, November 7-8, 2025
 - d. Greenhand Initiation, November 17, 2025
 - e. Mission Impact Leadership Conference, January 17-18, 2026
 - f. National Western Livestock Exhibition, January 14-19, 2026
 - g. State FFA Convention, April 30 – May 1, 2026
 - h. Annual FFA Banquet, May 9, 2026
 - i. Ohio Leadership Camp, June 19-22, 2026
 - j. Officer Retreat, Mid July 2026
- D. Approval of the OMUN overnight trip December 7-9, 2025 in Columbus, Ohio.
- E. Approval of the FCCLA Officer Conference October 20-22, 2025 in Perrysville, Ohio
- F. Approval of the 2025-2026 Cafeteria Handbook.
- G. Approval of a Resolution declaring the impracticality of transportation for student Kinsley Galford to Wooster Christian School, 1701 Dover Rd., Wooster, Ohio 44691 and to provide the family payment in lieu of transportation in the amount of \$1100.00 per student per year.

Yeas: Jones, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

11. Joel Yoder made a motion that was seconded by Patricia Sage to approve the following Personnel Actions:

- A. Approval of one-year contract for the 2025-2026 school year:
Robert Porter - **Truancy Officer**

Middle School – PBIS Stipend

Sara Sponsellor-Uhl (1/2)

Mindy Hans (1/2)

- B. HIRING

Nicole Ervin – Custodian – effective pending background check

Gary Lehr – Bus Driver – effective 8/18/25

Tamie Conkle – Cook – effective 8/19/25

Kristina Flener – Cook – effective 8/19/25

Debora Vance – Cook – effective 8/20/25

Megan Arnold – Cook – effective 8/19/25

Tracy Hahn – Cook – effective 9/2/25

Pamela Dowling – Bus Driver – effective 8/18/25

Peyton McKinney – Paraprofessional – effective 9/8/25

- C. RESIGNATION

Cody Starr – Paraprofessional – effective 8/8/25

Megan Stocker – Cook – effective 8/10/25

Valentine Spencer – Cook – effective 8/18/25

Bruce Murphy – Mechanic – effective 8/14/25

Lisa Lang – Teacher – effective 9/12/25

- D. SUBSTITUTES

Jacob Goudy – Non-Degree Teacher Sub – effective 8/20/25

Tina Pringle – Cook – effective 9/4/25

Pattie Kidney – Temporary Substitute Teacher – effective 9/4/25

- E. UNIVERSITY STUDENT OBSERVATION and/or STUDENT TEACHER

Aila Miller – Millersburg Elementary - observation

Katelynn Wade – Millersburg Elementary - observation

Crystal Lovell – Killbuck Elementary – student teacher

Molly Snyder – WHHS – student teacher

- F. SUPPLEMENTAL

LPDC

Brian Baughman

Kiana Leppla

Brian Lash

Loren Williams

Suzanne Goudy

Josh Wengerd

Courtney Cooper

Yeas: Jones, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

12. Motion was made by Tina Zickefoose and seconded by Patricia Sage to adjourn.

Yeas: Jones, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

/s/ *Walter Ramseyer*

President, Board of Education

/s/ *Jamie Mullet*

Treasurer

RESOLUTION

The Board of Education of the West Holmes Local School District, Holmes County, met in regular session this 15th day of September, 2025, with the following members present:

Andrew Jones	<u>✓</u>
Hans Ramseyer	<u>✓</u>
Patricia Sage	<u>✓</u>
Joel Yoder	<u>✓</u>
Tina Zickefoose	<u>✓</u>

Andrew Jones moved and Tina Zickefoose seconded the adoption of the following resolution:

RESOLUTION DETERMINING CERTAIN TRANSPORTATION TO BE IMPRACTICABLE.

WHEREAS, Chapter 3327 of the Ohio Revised Code requires the Board to provide transportation to eligible students, including eligible students attending non-public schools; and

WHEREAS, Section 3327.02 of the Ohio Revised Code permits the Board to declare transportation of eligible students to be impracticable in certain circumstances; and

WHEREAS, the student identified below has been determined to be a resident of this District and eligible for transportation services; and

WHEREAS, after a careful evaluation of all available options, including all factors set forth in Section 3327.02, the Board has determined that it is impracticable to provide transportation for this student to their selected school; and

WHEREAS, the Board considered all factors set forth in Section 3327.02 and specifically finds the following, individually or collectively, support a finding of impracticability:

- The time and distance required to provide transportation: Students are eligible for transportation if the route would take 30 minutes or less from their home school within the District to their school of choice. In this case, the route took 28 minutes, which makes the student eligible, but supports impracticability as a long non-public route.
- The number of pupils to be transported: Only one student is seeking transportation to the school, making it inefficient for the Board to run a route.
- The cost of providing transportation: Providing busing on the requested route would require the District to hire another driver. The District has already been forced to consolidate routes and is still short one driver even for its in-District routes.
- Whether and to what extent the additional service unavoidably disrupts current transportation schedules: The Board would have to remove a driver from one of its in-District routes in order to serve this non-public route. Given the driver shortage state-wide, this would result in the inability to transport all students attending West Holmes schools; and

WHEREAS, Ohio Revised Code permits districts to offer parents payment in lieu of transportation when a board declares transportation to be impracticable;`

THEREFORE, BE IT RESOLVED, that for the reasons set forth in this Resolution, the Board determines it is impracticable to transport Kinsley Galford to Wooster Christian School, 1071 Dover Rd., Wooster, Ohio 44691.

BE IT FURTHER RESOLVED, that the Board offers the parents/guardians of the above-named student's payment in lieu of transportation in the amount of \$1,100.

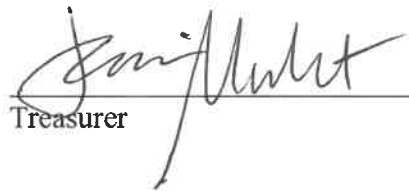
BE IT FURTHER RESOLVED that it is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were open to the public when required by law, in full compliance with the law.

UPON ROLL CALL, on passage of the foregoing resolution, the vote was as follows:

	Yea	No
Andrew Jones	<u>X</u>	<u> </u>
Hans Ramseyer	<u>X</u>	<u> </u>
Patricia Sage	<u>X</u>	<u> </u>
Joel Yoder	<u>X</u>	<u> </u>
Tina Zickefoose	<u>X</u>	<u> </u>

Treasurer's Certification

The foregoing is a true and correct excerpt from the minutes of a special meeting of the Board of Education of the West Holmes Local School District, Holmes County, conducted on September 15, 2025.



Treasurer