

# CCP PARENT/STUDENT ACKNOWLEDGEMENT FORM

Student Name: \_\_\_\_\_



Parent/Guardian Name: \_\_\_\_\_

## College Credit Plus Parent/Student Acknowledgement Form

As specified in Revised Code 3365.01 through 3365.15, we acknowledge that we have been provided counseling services concerning the advantages, possible risks and consequences of participation as follows:

1. Program eligibility-- students in grades 7-12 who apply for and are accepted into a college are eligible to receive a maximum of 30 college level credit hours per academic year (courses taken at the high school will deduct from the total amount of college credits a student is eligible to take). The first term of the academic year is the Summer term.
2. If a student fails, does not complete, or withdraws from a course after the 14th calendar day the particular course began for traditional 16 week courses (or per the college/university's official drop date policy for accelerated classes), the student/family may be asked to reimburse the district for tuition, fees, and book costs for the course. Failure in a course will deduct from the 30 allowable credit hours per academic year.
3. If a student is expelled from the school, they will not be eligible to participate in College Credit Plus and may be asked to repay all costs associated with courses they were enrolled in prior to the expulsion.
4. High School credit awarded for courses successfully completed under College Credit Plus will satisfy or exceed the graduation requirements and subject area requirements of the school district. Courses successfully completed under College Credit Plus must be listed by course title on the high school transcript. All College Credit Plus courses will be computed into the GPA using the same scale as courses taken at the high school.
5. If a CCP course is offered on campus at WHHS, students are required to take the course in person rather than enrolling in the online equivalent.
6. Transportation to/from College Credit Plus courses and to obtain textbooks from the bookstore are the student's responsibility.
7. It is the student's responsibility to ensure that all course materials including textbooks are returned within 14 school days at the completion of the semester and in good condition. Missing or damaged materials may result in a fine and your diploma will be withheld until materials are returned or paid for.
8. It is the student's responsibility to meet with their counselor at WHHS prior to enrolling in CCP coursework. Once they enroll in CCP courses, it is the student's responsibility to provide a copy of their college schedule to their WHHS counselor. Scheduling difficulties may arise due to the timing of college courses offered.
9. College calendars often vary from high school calendars and may result in different start and end dates, exam dates, and possible conflicts.
10. As a result of not being in the high school setting full-time, some pertinent information regarding deadlines, upcoming events, etc. may be missed and it is the responsibility of students to ensure they receive this information. It is expected that CCP students check their college and high school email accounts daily to ensure they are staying up to date with all information.
11. Student athletes are required to meet OHSA athletic eligibility requirements, regardless of where the classes are taking place.
12. Students must take the end-of-course exams in English II, Algebra I, Geometry, Government, U.S. History and Biology to fulfill Ohio graduation requirements even if enrolled in these courses at the college level.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

# COUNSELING SESSION FOR CCP PARTICIPATION

**This document provides confirmation of counseling for the College Credit Plus program.**

Each public and participating nonpublic secondary school shall provide counseling services to students in grades six through eleven and to their parents before the students participate in the College Credit Plus program to ensure that students and parents are fully aware of the possible consequences and benefits of participation. Counseling information shall include:

- Program eligibility;
- The process for granting academic credits;
- Any necessary financial arrangements for tuition, textbooks, and fees;
- Criteria for any transportation aid;
- Available support services;
- Scheduling;
- Communicating the possible consequences and benefits of participation, including all of the following:
  - The consequences of failing or not completing a course under the program, including the effect on the student's ability to complete the secondary school's graduation requirements;
  - The effect of the grade attained in a course under the program being included in the student's grade point average, as applicable;
  - The benefits to the student for successfully completing a course under the program, including the ability to reduce the overall costs of, and the amount of time required for, a college education.
- The academic and social responsibilities of students and parents under the program;
- Information about and encouragement to use the counseling services of the college in which the student intends to enroll;
- The standard packet of information for the program developed by the Chancellor of the Ohio Department of Higher Education. (See the [higher.ed.ohio.gov/ccp](http://higher.ed.ohio.gov/ccp) for more information.)
- Information about the potential for mature subject matter, as defined in section 3365.035 of the Revised Code, in courses in which the student intends to enroll through the program and notification that courses will not be modified based upon program enrollee participation regardless of where course instruction occurs. The information shall include the permission slip described in division (B) of section 3365.035 of the Revised Code (attached).
- Secondary schools must also provide information on the administrative rules of Course Eligibility (OAC 3333-1-65.12) and Underperforming Students (OAC 3333-1-65.13).
- Information about Options A and B to include the following details:

## Public Schools

- Option A: The student/family will be financially responsible for tuition and the cost of all textbooks, materials, and fees associated with the College Credit Plus course.
  - Under Option A, the student/ family must work directly with the college to arrange to make payment
  - Option A allows the student to choose to earn both college credit and high school credit OR only college credit
  - Option A must be elected at the time the student registers for college courses
  - Students must inform the college and the secondary school of electing Option A and whether student wants to earn both high school and college credits or only college credits
- Option B: The state of Ohio is financially responsible for the eligible course(s) in which the student chooses to enroll.
  - If Option B is selected, the funding for the course will be deducted from the secondary school and redirected to the college.
  - The student will receive high school and college credit.
- Combination of Options A & B: Student/family chooses to be responsible for all tuition, textbooks, materials, and fees for one or more courses. If this option is chosen, the student must inform the college which course(s) will be under Option A and which will be under option B.
- The final date to change the election of Option A or Option B is on or before the college's no-fault withdrawal date



**Department of  
Higher Education**

**College Credit Plus**

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## Consent for Records Release

**I, the parent/legal guardian, authorize to release the school records of:**

Name of Student \_\_\_\_\_

Student ID Number \_\_\_\_\_ Phone No. \_\_\_\_\_

**You are authorized to release a transcript to:**

**List College(s) you will be completing College Credit Plus courses through for the upcoming school**

**year:**

1. \_\_\_\_\_ (College Credit Plus)

2. \_\_\_\_\_ (College Credit Plus)

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### FINANCIAL RESPONSIBILITY STATEMENT

I understand the responsibilities and possible risks of participating in College Credit Plus, **including paying the cost of tuition and books** should the student not complete or pass the coursework.

Please select one option below.

☐ **OPTION A:** The student/family will be financially responsible for all tuition and the cost of all textbooks, materials, and fees associated with the College Credit Plus course.

- The student must inform the secondary school whether the student wants to receive college credit only or high school and college credit.

☐ **OPTION B:** The state of Ohio (West Holmes High School) is financially responsible for the eligible course(s) in which the student chooses to enroll.

- If Option B is selected, the funding for the course will be deducted from the secondary school and redirected to the college.
- The student will receive high school and college credit.

☐ **COMBINATION OF OPTIONS A & B:** Student/family chooses to be responsible for all tuition, textbooks, materials, and fees for some of the college courses. If this option is chosen, the student must inform the college which course(s) will be under Option A and which will be under option B.

**Please consult with your school counselor for more information and to choose the option(s) that best suits your College Credit Plus endeavors.**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_