

West Holmes Knights



Board of Education JANUARY 12, 2026 WEST HOLMES HIGH SCHOOL ORGANIZATIONAL MEETING and BUDGET HEARING

ERIC JURKOVIC, SUPERINTENDENT
JAMIE MULLET, TREASURER

MEMBERS: EZRA DAY, HANS RAMSEYER, PATRICIA SAGE,
JOEL YODER, TINA ZICKEFOOSE

**BOARD OF EDUCATION
WEST HOLMES LOCAL SCHOOLS
AGENDA - ORGANIZATIONAL MEETING and BUDGET HEARING
JANUARY 12, 2026 – 6:00 P.M.
WEST HOLMES HIGH SCHOOL**

I. SWEARING IN OF ELECTED AND RE-ELECTED BOARD MEMBERS.

II. APPOINTMENT OF PRESIDENT PRO TEM _____

III. MEETING CALLED TO ORDER

IV. ROLL CALL

Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

V. NOMINATIONS FOR PRESIDENT

1. Nominations
2. Close Nominations
3. Election of President

Nomination For _____

Nomination by _____ Seconded by _____

ROLL CALL

Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

(New President takes over at this point)

VI. NOMINATIONS FOR VICE-PRESIDENT

1. Nominations
2. Close Nominations
3. Election of Vice-President

Nomination For _____

Nomination by _____ Seconded by _____

ROLL CALL

Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

ALL MOTIONS BELOW TO BE VOTED ON TOGETHER:

VII. RESOLUTION TO ESTABLISH MEETING PLACE, TIME AND DATES

1. Time – 6:00 P.M., unless otherwise stated
2. Dates and Meeting Place –

January 12	High School
February 17	Killbuck
March 16	Nashville
April 20	Middle School
May 18	High School
June 15 – 7:30 a.m.	High School
July 20 – 7:30 a.m.	High School
August 17 – 7:30 a.m.	High School
September 21	Elementary School
October 19	Elementary School
November 9	Elementary School
December 21	Elementary School

VIII. RESOLUTION TO WAIVE READING OF THE MINUTES

(Statute authorizes the waiving of the reading of the minutes providing the record has been distributed to the members of the Board of Education at least two days prior to the date of the next succeeding meeting.)

IX. RESOLUTION TO ESTABLISH SERVICE FUND

To pay expenses for members of the Board of Education actually incurred in their performance of duties inside and outside the school district.

X. RESOLUTION AUTHORIZING TREASURER TO PAY BILLS

Request authorization to pay bills as soon as possible providing the invoices are within the appropriated amount and penalties can be avoided and/or available discounts can be obtained and/or for the best relations with suppliers can be earned.

XI. RESOLUTION AUTHORIZING THE TREASURER TO INVEST INACTIVE FUNDS TO OBTAIN THE MAXIMUM RETURN POSSIBLE

XII. RESOLUTION TO AUTHORIZE TREASURER TO REQUEST ADVANCES ON TAX COLLECTIONS

XIII. RESOLUTION TO AUTHORIZE THE TREASURER TO BE THE FISCAL AGENT OF ALL FEDERAL FUNDS

XIV. RESOLUTION TO AUTHORIZE THE TREASURER TO ESTABLISH NEW FUNDS AS NEEDED AND REQUIRED BY THE UNIFORM SCHOOL ACCOUNTING SYSTEM AND OHIO AUDITOR OF STATE'S OFFICE.

XV. RESOLUTION APPOINTING PERSONNEL FOR THE FOLLOWING RESPONSIBILITIES:

1. Designate Carrie Maltarich as the person to coordinate Title IX and 504 compliance efforts and investigate complaints.
2. Designate Jamie Mullet as Prevailing Wage Coordinator (4115.071 R.C.)
3. Designate Carrie Maltarich as Americans Disability Act Coordinator.

4. Authorize appropriate personnel to apply for funds from Title I, Title VI, VI-B EHCA, DPPF, and Drug Free School Grant or the statutory equivalents of these programs for fiscal year 2023-2024. (Brian Baughman)
 - a. Designate Carrie Malarich - Title VI-Part B IDEA Education of Handicapped Children Act
 - b. Designate Kiana Leppla - Title VI and DPPF Disadvantaged Pupil Program Fund
 - c. Designate Kiana Leppla - Title I
 - d. Designate Kiana Leppla - Drug Free School Grant
 - e. Designate Kiana Leppla – Title VI-B Rural & Low Income Grant
 - f. Designate Kiana Leppla as Homeless Children Liaison

XVI. APPOINTMENT OF LEGISLATIVE LIAISON FOR WEST HOLMES BOARD OF EDUCATION FOR 2026 - _____ (Board Member Appointed)

XVII. RESOLUTION TO PURCHASE LIABILITY INSURANCE

Coverage for District, Board Members, Administrators, Certificated, Non-Certificated, nurses, and volunteers from July 1, 2026 to June 30, 2027.

XVIII. RESOLUTION TO APPROVE VOCATIONAL ADVISORY COMMITTEES

XIX. RESOLUTION TO ESTABLISH A RECORDS COMMISSION COMPOSED OF THE PRESIDENT OF THE BOARD OF EDUCATION, SUPERINTENDENT, AND TREASURER AND THE RC-2 SCHEDULE AND PROCEDURES AS OUTLINED BY THE OHIO HISTORY CONNECTION.

XX. RESOLUTION TO AUTHORIZE THE SUPERINTENDENT TO EMPLOY TEMPORARY PERSONNEL AS NEEDED and ACCEPT LEAVES OF ABSENCE AND RESIGNATIONS.

Such employment should be acted upon by the Board at the next regular meeting.

XXI. RESOLUTION TO AUTHORIZE SUPERINTENDENT TO APPROVE DISTRICT STAFF DEVELOPMENT.

XXII. AUTHORIZATION FOR SCHOOL BOARD MEMBERS TO ATTEND PROFESSIONAL DEVELOPMENT THROUGH OHIO SCHOOL BOARDS ASSOCIATION OR OTHER ENTITIES PROVIDING RESOURCES APPLICABLE TO BOARD MEMBERS.

XXIII. RESOLUTION TO AUTHORIZE SUPERINTENDENT TO SIGN THE ANNUAL INTERNET SERVICES AGREEMENT AS PER E-RATE GUIDELINES.

XXIV. RESOLUTION TO AUTHORIZE THE SUPERINTENDENT/TREASURER TO REQUEST LEGAL SERVICES.

XXV. RESOLUTION TO APPROVE DISTRICT ANNUAL MEMBERSHIP TO THE OHIO SCHOOL BOARDS ASSOCIATION, OHIO HIGH SCHOOL ATHLETIC ASSOCIATION, AND THE EDUCATION TAX POLICY INSTITUTE, ANNUAL RENEWAL OF THE POLICY SERVICES UPDATE, OHIO COALITION OF RURAL AND APPALACHIAN SCHOOLS.

XXVI. RESOLUTION TO AUTHORIZE THE TREASURER TO SIGN ALL PAYROLL WARRANTS, BOARD WARRANTS & CHECKS

XXVII. APPROVAL OF THE OHIO CASH POSITION REPORT AS OF DECEMBER 31, 2025, FOR SUBMISSION TO THE COUNTY BUDGET COMMISSION.

XXVIII. AUTHORIZATION TO MAKE PAYMENT IN LIEU OF TRANSPORTATION WHEN REQUESTED

XXIX. RESOLUTION TO AUTHORIZE SUPERINTENDENT TO HIRE SUMMER HELP AS NEEDED AND APPROVE STUDENT TEACHER PLACEMENT CONTRACTS WITH UNIVERSITIES.

XXX. RESOLUTION TO AUTHORIZE SUPERINTENDENT TO MAKE CHANGES TO JOB DESCRIPTIONS AS NEEDED.

XXXI. RESOLUTION TO GIVE THE SUPERINTENDENT THE AUTHORITY OF DISPOSING OF ASSETS FOUND TO HAVE NO VALUE TO THE DISTRICT.

XXXII. RESOLUTION TO ESTABLISH THE FMLA 12-MONTH PERIOD TO BEGIN ON THE FIRST DAY OF ABSENCE.

XXXIII. AUTHORIZATION TO APPOINT EZRA DAY AS THE 2026 BOARD MEMBER TO COMPLETE THE REQUIRED SUNSHINE LAW TRAINING FOR THE DISTRICT.

Approval of all items as listed VI through XXXIII:

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XXXIV. ADJOURNMENT

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

West Holmes Knights



Board of Education

**January 12, 2026
WEST HOLMES HIGH SCHOOL**

ERIC JURKOVIC, SUPERINTENDENT
JAMIE MULLET, TREASURER

MEMBERS: EZRA DAY, HANS RAMSEYER, PATRICIA SAGE,
JOEL YODER, TINA ZICKEFOOSE

**BOARD OF EDUCATION
WEST HOLMES LOCAL SCHOOLS
AGENDA - REGULAR MEETING.
JANUARY 12, 2026 – To follow Organizational Meeting Starting at 6:00 p.m.
WEST HOLMES HIGH SCHOOL**

I. CALL TO ORDER

II. ROLL CALL

Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL/ADJUSTMENTS TO AGENDA

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

V. APPROVAL OF MINUTES

A. Minutes of the Regular Meeting held on December 15, 2025.

Discussion:

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

VI. CORRESPONDENCE & DONATIONS

- A. West Holmes Local Schools would like to thank Joel Pomerene Hospital and those that donated to their giving tree for the winter items provided for our students.
- B. West Holmes Local Schools would like to thank the anonymous donation of \$25,000 for the High School pre-apprenticeship program.

Discussion:

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

VII. TREASURER'S REPORT

- A. Month End Reconciliation and Investments as of December 31, 2024 – Enclosed sheet marked “A”.
- B. Financial Report by Fund of Expenditures and Unencumbered Balances as of December 31, 2025 – Enclosed report marked “B”.
- C. Approval of Financial Summary for Month ending December 31, 2025 – Enclosed report marked “C”.

Discussion:

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

VIII. SUPERINTENDENT'S REPORT

1. Committee Reports of the West Holmes Board of Education
2. FFA Update
3. Board Member Recognition
4. Media Recognition
5. Curriculum Update
6. OMUN update
7. Update to High School Course Guide
8. Review of updates to Board Policies:
 - a. DLC – Expense Reimbursements
 - b. DLC-R – Expense Reimbursements
9. K-5 Building Update

IX. ACKNOWLEDGMENT OF GUESTS - PUBLIC PARTICIPATION (Policy Attached)

X. OLD BUSINESS

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XI. NEW BUSINESS

- A. Approval of the West Holmes High School Course Selection Guide for 2026-27.
- B. Approval for the Memorandum of Understanding with Kent State University.

Discussion:

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XII. PERSONNEL ACTIONS

APPROVAL OF THE FOLLOWING:

- A. RETIREMENT
Kristi Shearer – Teacher – effective 6/1/26
Eric Goudy – Teacher – effective 5/29/26

Discussion:

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XIII. NEXT MEETING

February 17, 2026 **Date changed from original date**
Killbuck Elementary

XIV. ADJOURNMENT

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

Future Meetings

March 16	Nashville
April 20	Middle School
May 18	High School
June 15 – 7:30 a.m.	High School
July 20 – 7:30 a.m.	High School

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: June 19, 2000]

[Re-adoption date: August 15, 2016]

LEGAL REFS.: ORC 121.22(C)
3313.20(A)

CROSS REFS.: BCE, Board Committees
BD, School Board Meetings
BDDC, Agenda Preparation and Dissemination

WEST HOLMES LOCAL SCHOOLS

2025-2026 SCHOOL CALENDAR

<p>15 – New Staff Orientation/Teacher Work Day 18 – All Staff In-Service Day 19 – Teacher Work Day 20 – First Day of School</p> <p>11 Staff Days 8 Student days</p>	<p>AUGUST 2025</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							<p>1 – Labor Day 19 – Midterm</p> <p>21 Staff Days 21 Student Days</p>																																			
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WEST HOLMES LOCAL SCHOOLS

2026-2027 SCHOOL CALENDAR

<p>20 – New Staff Orientation/Work Day 21 – All Staff In-Service Day 24 – Work Day 25 – First Day of School – MS/HS 8 Staff Days 5 Student days - MS/HS</p>	<p style="text-align: center;">AUGUST 2026</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p style="text-align: center;">SEPTEMBER 2026</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </tbody> </table> <p>7 – Labor Day 8 – First Day of School - Elementary 18 – Midterm 21 Staff Days 21 Student Days – MS/HS 16 Student Days - Elementary</p>	S	M	T	W	Th	F	S				1	2	3	4	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
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DECEMBER 15, 2025
WEST HOLMES BOARD OF EDUCATION
REGULAR MEETING MINUTES

1. CALL TO ORDER
 2. ROLL CALL
 3. PLEDGE OF ALLEGIANCE
 4. MOTION TO APPROVE MINUTES
 5. MOTION TO APPROVE CORRESPONDENCE AND DONATIONS
 6. MOTION TO APPROVE TREASURER'S REPORT
 7. SUPERINTENDENT'S REPORT
 8. GUEST PARTICIPATION
 9. MOTION TO APPROVE NEW BUSINESS
 10. MOTION TO APPROVE PERSONNEL ACTIONS
 11. MOTION TO ENTER EXECUTIVE SESSION
 12. MOTION TO RETURN FROM EXECUTIVE SESSION
 13. MOTION TO ADJOURN
-

1. The regular meeting of the West Holmes Board of Education was called to order at West Holmes High School.

2. Roll Call: Andrew Jones, Patricia Sage, Joel Yoder, Tina Zickefoose

ABSENT: Hans Ramseyer

3. Pledge of Allegiance

4. Patricia Sage made a motion that was seconded by Tina Zickefoose to approve the minutes of the following meeting as follows:

A. Minutes of the Regular Meeting held November 10, 2025 attached to this agenda.

Yea: Jones, Sage, Yoder, Zickefoose

Nay: None

Motion: Carried

5. Joel Yoder made a motion that was seconded by Tina Zickefoose to approve the Correspondence and Donations as follows:

- A. Nashville Elementary would like to thank Russell Cellular of Millersburg (Verizon Dealer) for their monetary donation.
- B. West Holmes Local Schools would like to thank the anonymous donation of \$2,000.00 provided to the district for students with learning issues.
- C. West Holmes Local Schools would like to thank the Holmes County Foundation for their donation of a \$10,000 grant for the Facility Dog Initiative.

Yea: Jones, Sage, Yoder, Zickefoose

Nay: None

Motion: Carried

6. Tina Zickefoose made a motion that was seconded by Patricia Sage to approve the Treasurer's Report as follows:
 - A. Month End Reconciliation and Investments as of November 30, 2025 – Enclosed sheet marked "A".
 - B. Financial Report by Fund of Expenditures and Unencumbered Balances as of November 30, 2025 – Enclosed report marked "B".
 - C. Approval of Financial Summary for Month ending November 30, 2025 – Enclosed report marked "C".

Discussion: November general fund revenue was \$976,872 with expenses at \$2,307,790. The district has received 41% of the budgeted revenues to date and spent 39% of the budgeted expenses, at 42% of the way through the fiscal year. She highlighted that revenue is made up of the state funding payment that is received semi-monthly and a small portion of miscellaneous revenue. The district audit is complete now that the federal government has released the OMB Compliance Supplement. She provided an update to the board regarding the two main funding sources with charts she prepared. One of the charts was the demographics of the district, while the others show the tax rates and estimated tax paid in comparison to other area districts. Out of 22 districts, West Holmes is the 7th lowest on the chart for what a taxpayer pays for a \$100,000 home with a household income of \$50,000 for purposes of comparing to the 8 districts that also have an income tax. She updated on the state funding levels being the same as what they were in 1997 when the voucher program started. Jamie also reviewed the current property tax reform bills that are on the governor's desk.... HB 129, HB 186, HB 335, HB 309 and HB 124.

Yea: Jones, Sage, Yoder, Zickefoose

Nay: None

Motion: Carried

7. Superintendent's Report

1. Committee Reports of the West Holmes Board of Education

Andrew Jones attended the athletic booster meeting and the issues with the Knights Nation website have been resolved. He shared a thank you to McDonald's and Chevrolet of Millersburg on the purchase of the new softball scoreboard. The cake auction will be held January 20th and February 3rd. The Knight of the Races will be held April 25th and the Youth Football Casino Night will be on January 31st, both being held at the American Hall in Millersburg.

Tina Zickefoose shared that three West Holmes students had perfect attendance at the career center, Colton Majzer, Shanna Maynard and Summer Stroh.

Patricia Sage said the music boosters are doing a pancake breakfast in early February and things are going well.

2. FFA Update

Madison Ringwalt, Makenzie Mast and Shane Lorentz provided the FFA update on their fundraisers, past and future events. They also have had many hours of time spent bell ringing for the Salvation Army at WalMart. They presented buckets of fruit to board members as a thank you.

3. Review of High School Course Selection Guide for 2026-2027
Mr. Jurkovic shared the changes are highlighted to review before being on the January meeting for approval. He noted the Hispanic Heritage Class and CCP Pre-Calculus II through Ashland University are possible options for students.
4. K-5 Building Update
Mr. Jurkovic shared they continue mudding and sanding the first-floor drywall, as well as ductwork for heating, ventilation and AC piping on the second floor. They are continuing to caulk around the windows and plumbing and electrical are continuing in various parts of the building. Furniture samples have started to circulate through the district for teachers to provide feedback on. The project remains on schedule with an August 1, 2026 opening and within the budget.
5. Calendar Discussion
Mr. Jurkovic shared the changes to the calendar proposed in New Business for approval tonight by the board.
6. Summer School
While we would like to have summer school in 2026, staff is going to be transitioning to the new buildings and staffing for summer school would be challenging, as well as the space while items are getting boxed up.
7. YMCA Summer Camp request
Mr. Jurkovic said they asked to put this in the elementary building but with the moving of items and traffic throughout, he said it wouldn't be possible this year but look forward to 2027 and having this program at our buildings on the school campus.
8. Nashville Baseball Field
Mr. Jurkovic updated the board that the appraiser said the value of the baseball field would exceed \$10,000 so the opportunity to sell it as permitted by Ohio Revised Code without public auction would not be possible. He said he spoke to the preacher at the church earlier in the day.
9. Purple Star Application
Both the middle school and high school have completed the requirements and applications for the purple star award and now we wait to see if the buildings will get the designation.
10. Mr. Jurkovic presented Andrew Jones with the Golden Lifetime pass to attend West Holmes athletic events, as an outgoing board member. He thanked him for serving in the sometimes difficult and thankless position for 8 years and expressed his appreciation of being able to call and bounce things off of him.

8. Guests/Public Participation:

Mrs. Sheryl Rogers asked about how to get the alerts set up for her since she has since changed her email provider and not receiving them. (Jamie Mullet got an updated email address from her and got her set up the following morning.)

Guests:

Coreena Johnson	Scott Pringle	Mitch Neece	Kiana Leppla
Ezra Day	Brian Zimmerly	Alison Gardner	Sheryl Rogers
Lindy Rogers			

9. Joel Yoder made a motion that was seconded by Tina Zickefoose to approve the following new business:
 - A. Approval of the 2026-2027 School Year Calendar.
 - B. Approval of the Memorandum of Understanding Between the Holmes County Juvenile Court and the West Holmes School District for the School-Court Youth Development Partnership, and to define the role of the Youth Support Specialist.
 - C. Approval for the board president and treasurer to sign the purchase agreement and easement for the sale of district owned property, the 0.35-acre parcel of Holmes County Auditor's parcel number 0960007000, to Killbuck Cemetery Association at a cost of \$5000 as permitted by Ohio Revised Code for properties valued at less than \$10,000.
 - D. Approval of the Resolution of West Holmes Local School District donating the old softball scoreboard to the Athletic Boosters.

Discussion: Tina Zickefoose said she was glad to see we found a new bus driver. Mr. Jurkovic added that bus drivers were going to be recognized at the following day's basketball game.

Yea: Jones, Sage, Yoder, Zickefoose

Nay: None

Motion: Carried

10. Patricia Sage made a motion that was seconded by Tina Zickefoose to approve the following Personnel Actions:

a. **RETIREMENT**

Dawne O'Donnell – Guidance Counselor – effective 6/11/26
Gerrilu Hughes – Teacher – effective 5/31/26
Suzanne Goudy – Teacher – effective 7/31/26

b. **RESIGNATION**

Trae Schonauer – Bus Driver – effective 11/28/25
Paul Lambert – Custodian – effective 12/5/25

c. **SUBSTITUTES**

Brenna Myers – Non-degree Teacher and Teacher Aide – effective 11/11/25
Molly Snyder – Teacher – effective 11/21/25
Allie McMillen – Teacher – effective 11/26/25
Kaye Parsons – Teacher – effective 11/26/25
Sarah Irwin – Teacher – effective 11/26/25
Emilee Estill – Teacher – effective 11/26/25

d. **SUPPLEMENTAL**

Thad Weaver – Head Golf Coach

e. **HIRING**

Amber Parrot – Bus Driver – effective 12/2/25

f. **TRANSFER**

Jennifer Eppley – from Cook to Custodian – effective 12/15/25

Yea: Jones, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

Andrew Jones shared the following:

As I close the chapter of my eight years on school board, I wanted to thank the people that made it an enjoyable opportunity for me. The one thing I learned time and time again is the caring attitudes that our staff, teachers, and administrators have for not only our students, but our community as well.

We will start with the staff who are nuts and bolts of making our district run. I am talking about our bus drivers, cooks, custodians, coaches, groundskeepers, support staff and maintenance employees, just to name a few. Next are the teachers, aides, and volunteers in the classrooms that do the daily work of molding our young people into great, young adults.

Our administrators who put it all together handling everything from the silly things that happen (6-7) to dealing with parents along with managing the schools. To my fellow board members, both past and present, I thank you for putting up with my occasional dad jokes, long explanations but mostly for our ability to get the job done for the good of our community. To Mr. Day, congratulations on your election and you will love being a part of this group.

A few special thanks to Jamie, our treasurer, who does a fantastic job of watching our finances and spending. You are very well known around the state and for good reason, we are blessed to have you.

And finally, Eric, or Mr. J as you are affectionately known. You came to our district when many of us in this room were lost and still reeling from the unimaginable loss of Aaron Kaufman. Whether you realize it or not, you picked this district up and made us whole again with your joyous laughter, sense of humor and love for dessert. For that, we are forever grateful. Finally, to my family, Julie, Megan, Lauren and AJ. You gave me up for many nights over the eight years and I appreciate you allowing me to be a part of this. But the highlight of my time on the board was by far handing diplomas to my children in 2021. The pride, and their relief, on their faces was something I will never forget, and I thank all of you for making them who they are today.

So, as we begin 2026, the future is bright for us as we move into a new school building and the great things in store for our district. Thank you and Go Knights.

11. Motion was made by Joel Yoder and seconded by Tina Zickefoose to enter into Executive Session for the purpose of discussing negotiations.

Yea: Jones, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

12. Motion was made by Patricia Sage and seconded by Joel Yoder to return from Executive Session at 7:10 pm.

Yea: Jones, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

13. Motion was made by Tina Zickefoose and seconded by Andrew Jones to adjourn.

Yea: Jones, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

/s/ *Walter Ramseyer*

President, Board of Education

/s/ *Jamie Mullet*

Treasurer

The West Holmes Local School District Board of Education, Ashland, County, Ohio met in regular session on the 15th day of December, 2025, with the following members present:

Andrew Jones	<u>X</u>
Walter Ramseyer	<u> </u>
Patricia Sage	<u>X</u>
Joel Yoder	<u>X</u>
Tina Zickefoose	<u>X</u>

Joel Yoder moved and Tina Zickefoose seconded the adoption of the following resolution:

RESOLUTION

WHEREAS, during the 2025-2026 school year, the West Holmes Local School District Board of Education (“Board”) determined that the Old Softball Scoreboard replaced with other equipment as a result of the booster’s purchase is not needed for school district use, is obsolete, or is unfit for the use for which they were acquired; and

WHEREAS, the Board has determined that the fair market value of the Old Softball Scoreboard is five hundred dollars (\$500) or less; and

WHEREAS, the Board intends to donate the Old Softball Scoreboard to an eligible nonprofit organization located in this state and that is exempt from federal income tax pursuant to 26 USC 501(a) and (c)(3); and

WHEREAS, pursuant to Ohio Revised Code Section 3313.41(G) a public school district shall independently conduct a donation program under which any nonprofit organization desiring to obtain property to be donated by the school district shall submit written notice to the board,

which notice shall include: 1) evidence that the organization is a nonprofit organization that is located in this state and is exempt from federal income taxation pursuant to 26 USC 501(a) and (c)(3); 2) a description of the organization's primary purpose; 3) a description of the type(s) of property the organization needs; and 4) the name, address, and telephone number of a person designated by the organization's governing board to receive donated property and to serve as its agent; and

WHEREAS, the West Holmes Athletic Booster Club Boosters have complied with the statutory criteria set forth above herein and the Board has reviewed the written submission and has subsequently determined that the West Holmes Athletic Boosters shall have first priority for receipt of such donation, for the following reasons: 1) the Boosters have a direct relationship to specific school district purposes through support of the Athletic programs; 2) the Booster organization's purpose is to bring together parents, faculty, and any persons interested in promoting and supporting the various aspects of Athletic; 3) the Boosters physically and financially support various component of the Athletic programs; and 4) the obsolete equipment will be used to offset the cost of the new side by side to be donated to the Board by the Boosters;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the West Holmes Local School District that a donation program for the purpose of donating Athletic department Old Softball Scoreboard now obsolete, the fair market value of which is five hundred dollars (\$500) or less, has been created, and such **Old Softball Scoreboard** shall be donated as obsolete school district property no longer needed for school district use in compliance with the program to an eligible nonprofit organization, giving first priority of said donation to West Holmes Athletic Booster Club Boosters.

BE IT FUTHRE RESOLVED that the Board hereby directs its Treasurer to carry out the directives contained in this resolution faithfully and to properly record this action in the minutes and inventory records of the Board.

UPON ROLL CALL, on passage of the foregoing resolution, the vote was as follows:

	Yes	No
Andrew Jones	X	—
Walter Ramseyer	—	—
Patricia Sage	X	—
Joel Yoder	X	—
Tina Zickefoose	X	—

Treasurer's Certification

The foregoing is a true and correct excerpt from the minutes of a regular meeting of the Board of Education of the West Holmes Local School District, Holmes County, conducted on December 15, 2025.



Jamie Mullet