

# West Holmes Knights



## Board of Education

**FEBRUARY 17, 2026**

**KILLBUCK ELEMENTARY**

ERIC JURKOVIC, SUPERINTENDENT  
JAMIE MULLET, TREASURER

MEMBERS: ANDREW DAY, HANS RAMSEYER, PATRICIA SAGE,  
JOEL YODER, TINA ZICKEFOOSE

**BOARD OF EDUCATION  
WEST HOLMES LOCAL SCHOOLS  
AGENDA – FEBRUARY 17, 2026  
REGULAR SESSION – 6:00 P.M.  
KILLBUCK ELEMENTARY**

**I. CALL TO ORDER**

**II. ROLL CALL**

Day \_\_\_\_\_ Ramseyer \_\_\_\_\_ Sage \_\_\_\_\_ Yoder \_\_\_\_\_ Zickefoose \_\_\_\_\_

**III. PLEDGE OF ALLEGIANCE**

**VI. APPROVAL/ADJUSTMENTS TO AGENDA**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Day \_\_\_\_\_ Ramseyer \_\_\_\_\_ Sage \_\_\_\_\_ Yoder \_\_\_\_\_ Zickefoose \_\_\_\_\_

**VII. APPROVAL OF MINUTES**

- a. Minutes of the Organizational Meeting held January 12, 2026 attached to this agenda.
- b. Minutes of the Regular Meeting held January 12, 2026 attached to this agenda.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Day \_\_\_\_\_ Ramseyer \_\_\_\_\_ Sage \_\_\_\_\_ Yoder \_\_\_\_\_ Zickefoose \_\_\_\_\_

**VIII. CORRESPONDENCE & DONATIONS**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion:

Roll Call:

Day \_\_\_\_\_ Ramseyer \_\_\_\_\_ Sage \_\_\_\_\_ Yoder \_\_\_\_\_ Zickefoose \_\_\_\_\_

## IX. TREASURER'S REPORT

- a. Month End Reconciliation and Investments as of January 31, 2026 – Enclosed sheet marked “A”.
- b. Financial Report by Fund of Expenditures and Unencumbered Balances as of January 31, 2026 – Enclosed report marked “B”.
- c. Approval of Financial Summary for Month ending January 31, 2026 – Enclosed report marked “C”.
- d. Approval of Forecast.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion:

Roll Call:

Day \_\_\_\_\_ Ramseyer \_\_\_\_\_ Sage \_\_\_\_\_ Yoder \_\_\_\_\_ Zickefoose \_\_\_\_\_

## X. SUPERINTENDENT'S REPORT

1. Committee Reports of the West Holmes Board of Education
2. FFA Update
3. Curriculum Update
4. Review of Board Policies
  - AC – Nondiscrimination
  - ACAA – Sexual Harassment

5. Brian Lash – Killbuck Elementary  
Perfect State Test Scores (24-25 school year)  
Oaklyn McVicker- 5th grade ELA  
Declan Clemens- 4th grade math  
Caden Zollars- 4th grade math  
Oakley Eastep- 3rd grade math

### 5<sup>th</sup> Grade Farm Tour Essay Winners

Lola Weaver- 1st place  
Declan Clemens- Runner Up  
Micah Mays- 3rd Place

### 5th Grade Farm Tour Poster Contest

Cameron Carver- 3rd Place

### Killbuck School Spelling Bee

Oakley Eastep- 1st Place  
Mia Rogers- Co-Runner Up  
Ella Shoemaker- Co-Runner Up

6. K-5 Building Update

**XI. ACKNOWLEDGMENT OF GUESTS - PUBLIC PARTICIPATION (Policy Attached)**

**XII. OLD BUSINESS**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Day \_\_\_\_\_ Ramseyer \_\_\_\_\_ Sage \_\_\_\_\_ Yoder \_\_\_\_\_ Zickefoose \_\_\_\_\_

**XIII. NEW BUSINESS**

1. Approval of the Memorandum of Understanding By and Between The University of Akron and West Holmes Local School District for 2026-2027.
2. Approval of the Resolution accepting the rates as set forth by the County Auditor.
3. Approval of the Resolution Authorizing 2026-2027 Membership in the Ohio High School Athletic Association.
4. Approval of the Memorandum of Understanding By and Between Stark State College and West Holmes Local School District for 2026-2027.
5. Approval to use The Center for Individual & Family Services dba Catalyst Life Services as a substitute sign language interpreter for students in need in our district.
6. Approval of the Memorandum of Understanding By and Between Ashland University and West Holmes Local School District for 2026-2027.
7. Approval for the West Holmes Middle School Robotics team to attend the overnight Robotics State tournament March 3-5.
8. Approval for the West Holmes High School Robotics team to attend the overnight Robotics State tournament March 5-6.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion:

Roll Call:

Day \_\_\_\_\_ Ramseyer \_\_\_\_\_ Sage \_\_\_\_\_ Yoder \_\_\_\_\_ Zickefoose \_\_\_\_\_

#### **XIV. PERSONNEL ACTIONS**

##### **APPROVAL OF THE FOLLOWING:**

a. RETIREMENT

Lisa Lawhead – Aide – effective 5/29/26

Kathleen Skolmutch – Secretary – effective 6/30/26

Rose Ann Boyd – Aide – effective 5/29/26

b. RESIGNATION

Channer Wells – Assistant Basketball Coach – quit attending effective 1/6/26

Kelly Hood – Teacher – effective 2/13/26

Adam Bratley – Athletic Director – effective 6/19/26

c. SUPPLEMENTALS

##### **Baseball**

Varsity Head Coach – Wyatt Mellor

Assistant Coach – Geoff Wagers

Assistant Coach – Darryl Woods

Assistant Coach – Jordan Stutzman

*Volunteer Coach – Kiowa Looney*

*Volunteer Coach – Peyton McKinney*

##### **Softball**

Varsity Head Coach – Shannon Fogle

Assistant Coach – Pam Dowling

Assistant Coach – Lacey Walters

Assistant Coach – Shauna Walters

##### **Track**

Varsity Head Coach – Scot Mellor

Assistant Head Coach – Mike Ewing

Assistant Coach – Kendra Martin Polowy

Assistant Coach – DiVaunta Spearman

Assistant Coach – Brittanie Chaney

*Volunteer Coach – Abby Sanders*

*Volunteer Coach – Kevin Beachy*

MS Head Boys Coach – Clay Miller

MS Head Girls Coach – Carla Burgett

MS Assistant Boys Coach – Thad Weaver

*Volunteer Coach – Bud Yoder*

##### **Boys Tennis**

Varsity Head Coach – Marc Yabroff

Assistant Coach – Ted Thorpe

d. TEMPORARY

Gate workers for the 2025-2026 school year –

Football and Basketball Money takers - \$45.00 per game

Ticket takers and all other sporting event money takers – 3 complementary tickets per game worked – (Varsity and JV Basketball equal one game)

Last	First	Events	Money	Tickets
Angle	Kristine	Fall		x
Arnette	Mya	Winter		x
Arnold	Marilyn	Fall	x	
Barkman	Sherri	Fall/Winter	x	x
Boyd	Rose Ann	Fall	x	
Dye	Shannon	Fall/Winter	x	x
Fowler	Jessica	Fall		x
Hawkins	Shay	Fall	x	x
Jeffries	Jenny	Fall/Winter	x	x
Macaulay	Lisa	Fall	x	x
Martin	Lorie	Fall/Winter		x
Maxwell	Amy/Wes	Wrestling	x	x
McDowell	Stacie	Fall/Winter	x	x
Miller	Blaine	Fall		x
Miller	Debbie	Fall	x	x
Miller	Neala	Fall	x	x
Patterson	Amy	Fall	x	x
Pendlebury	Steph	Fall	x	x
Phillips	Jeri	Fall/Winter	x	x
Piatt	Jenn	Fall	x	x
Povick	Andrea	Winter		x
Proper	Brandilynn	Fall		x
Wagner	Casey & Christy	Fall/Winter	x	x

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Discussion:

Roll Call:

Day \_\_\_\_\_ Ramseyer \_\_\_\_\_ Sage \_\_\_\_\_ Yoder \_\_\_\_\_ Zickefoose \_\_\_\_\_

**XV. EXECUTIVE SESSION**

A. Motion to enter Executive Session, for the discussion of employment of personnel, no action taken.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Day \_\_\_\_\_ Ramseyer \_\_\_\_\_ Sage \_\_\_\_\_ Yoder \_\_\_\_\_ Zickefoose \_\_\_\_\_

**XVI. RETURN FROM EXECUTIVE SESSION**

A. Motion to return from Executive Session to Regular Session.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Day \_\_\_\_\_ Ramseyer \_\_\_\_\_ Sage \_\_\_\_\_ Yoder \_\_\_\_\_ Zickefoose \_\_\_\_\_

**XVII. NEXT MEETING**

**March 16, 2026**  
**Nashville Elementary**

**XVII. ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Day \_\_\_\_\_ Ramseyer \_\_\_\_\_ Sage \_\_\_\_\_ Yoder \_\_\_\_\_ Zickefoose \_\_\_\_\_

**Future Meetings**

March 16	Nashville
April 20	Middle School
May 18	High School
June 15 – 7:30 a.m.	High School
July 20 – 7:30 a.m.	High School

## PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: June 19, 2000]

[Re-adoption date: August 15, 2016]

LEGAL REFS.: ORC 121.22(C)  
3313.20(A)

CROSS REFS.: BCE, Board Committees  
BD, School Board Meetings  
BDDC, Agenda Preparation and Dissemination

# WEST HOLMES LOCAL SCHOOLS 2025-2026 SCHOOL CALENDAR

<p>15 – New Staff Orientation/Teacher Work Day 18 – All Staff In-Service Day 19 – Teacher Work Day 20 – First Day of School</p> <p>11 Staff Days 8 Student days</p>	<p><b>AUGUST 2025</b></p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						
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# WEST HOLMES LOCAL SCHOOLS 2026-2027 SCHOOL CALENDAR

**AUGUST 2026**

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20 – New Staff Orientation/Work Day  
21 – All Staff In-Service Day  
24 – Work Day  
25 – First Day of School – MSHS

8 Staff Days  
5 Student days - MSHS

**SEPTEMBER 2026**

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

7 – Labor Day  
8 – First Day of School - Elementary  
18 - Midterm

21 Staff Days  
21 Student Days – MSHS  
16 Student Days - Elementary

**OCTOBER 2026**

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

12/21 - HS/MS PT Conferences  
13/20- Elementary PT Conferences  
19 – Teacher In-Service Day  
23 – End of 1<sup>st</sup> 9 Weeks  
30 – Report Card sent home

22 Staff Days  
21 Student Days

**NOVEMBER 2026**

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

20 - Midterm  
24 – 2-hour Early Release  
25-27 Thanksgiving Break  
30 – Conference Comp Day – no school

18 Staff Days  
17 Student Days

**DECEMBER 2026**

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

22 – 2-hour Early Release  
23-31 – Christmas Break

16 Staff Days  
16 Student Days

**JANUARY 2027**

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 – Christmas Break  
4 – First Day Back in 2027  
15 – End of 2<sup>nd</sup> 9 Weeks  
18 – MLK Day  
22 – Report Card sent home

19 Staff Days  
19 Student Days

**FEBRUARY 2027**

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

11 - Midterm  
15 – Teacher In-Service Day  
8/16 – Elementary PT Conferences  
9/17 – HS/MS PT Conferences

20 Staff Days  
19 Student Days

**MARCH 2027**

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

19 – End of 3<sup>rd</sup> 9 Weeks  
25 – Report Card sent home  
25 – 2-hour Early Release  
26 – Conference Comp Day – no school  
29-31 – Spring Break

20 Staff Days  
19 Student Days

**APRIL 2027**

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1-2 – Spring Break  
23 - Midterm

20 Staff Days  
20 Student Days

**MAY 2027**

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

10 – Teacher In-Service Day  
23 – Graduation  
27 – 2-hour Early Release/Last Day of School  
28 – Work Day  
31 – Memorial Day

20 Staff Days  
19 Student Days

**JUNE 2027**

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
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27	28	29	30			

**JULY 2027**

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Snow Days 6<sup>th</sup> will be Remote Learning days

Total Hours/Day Length  
MSHS 6.3 hrs.  
Elem 6.0 hrs.

184 – Teacher Days  
176 – Student Days – MS/HS  
165 – Student Days - Elementary

JANUARY 12, 2026  
WEST HOLMES BOARD OF EDUCATION  
ORGANIZATIONAL MEETING MINUTES

1. APPOINTMENT OF PRESIDENT PRO TEM
  2. MEETING CALLED TO ORDER
  3. ROLL CALL
  4. NOMINATIONS FOR PRESIDENT
  5. NOMINATIONS FOR VICE-PRESIDENT
  6. MOTION TO APPROVE AGENDA ITEMS
  7. MOTION TO ADJOURN
- 

1. Walter Ramseyer was appointed President Pro Tem to open the meeting.
2. The 2026 Organizational meeting was called to order by Walter Ramseyer, President Pro Tem at 6:00 P.M. at West Holmes High School.

Discussion: Eric Jurkovic recapped the time and places of meetings and any known changes to the 3<sup>rd</sup> Monday of the month and that starting in September, all meetings will be at the new elementary school. Dates for future meetings will continue to be included at the end of all agendas, with those dates starting next January to be added in the summer. Organizational meetings require earlier dates than the 3<sup>rd</sup> Monday due to the Ohio Revised Code requirements.

Jamie Mullet updated the board that the Holmes County Budget Commission is no longer requiring the tax budget and now have requested the Ohio Cash Position report as of December 31, 2025. She shared this may be changing again as a result of recent legislation passed and impacts still not clarified to budget commissions.

3. Roll Call: Ezra Day, Walter Ramseyer, Patricia Sage, Joel Yoder, Tina Zickefoose

ABSENT: None

4. The President Pro Tem opened nominations for the Office of President of the West Holmes Board of Education.

A. Joel Yoder nominated Tina Zickefoose and Walter Ramseyer seconded the motion. There were no other motions made. Joel Yoder moved to close nominations for the Office of President of the West Holmes Board of Education.

Yeas: Day, Ramseyer, Sage, Yoder – Zickefoose abstained

Nays: None

Motion: Carried

- B. Tina Zickefoose was elected President of the West Holmes Board of Education for 2026 by common consent.
5. The President Tina Zickefoose opened nominations for the office of Vice-President of the West Holmes Board of Education.

- A. Walter Ramseyer nominated Joel Yoder. Tina Zickefoose seconded the motion. No other motions were made. Walter Ramseyer moved to close nominations for the Office of Vice-President of the West Holmes Board of Education.

Yeas: Day, Ramseyer, Sage, Zickefoose – Yoder abstained

Nays: None

Motion: Carried

- B. Joel Yoder was elected Vice-President of the West Holmes Board of Education for 2026 by common consent.

6. Moved by Patricia Sage and seconded by Walter Ramseyer to approve the following resolutions as indicated:

**A. RESOLUTION TO ESTABLISH MEETING PLACE, TIME AND DATES**

1 Time – 6:00 P.M., unless otherwise stated

2. Dates and Meeting Place –

January 12	High School
February 17	Killbuck
March 16	Nashville
April 20	Middle School
May 18	High School
June 15 – 7:30 a.m.	High School
July 20 – 7:30 a.m.	High School
August 17 – 7:30 a.m.	High School
September 21	Elementary School
October 19	Elementary School
November 9	Elementary School
December 21	Elementary School

**B. RESOLUTION TO WAIVE READING OF THE MINUTES**

(Statute authorizes the waiving of the reading of the minutes providing the record has been distributed to the members of the Board of Education at least two days prior to the date of the next succeeding meeting.)

**C. RESOLUTION TO ESTABLISH SERVICE FUND**

To pay expenses for members of the Board of Education actually incurred in their performance of duties inside and outside the school district.

**D. RESOLUTION AUTHORIZING TREASURER TO PAY BILLS**

Request authorization to pay bills as soon as possible providing the invoices are within the appropriated amount and penalties can be avoided and/or available discounts can be obtained and/or for the best relations with suppliers can be earned.

**E. RESOLUTION AUTHORIZING THE TREASURER TO INVEST INACTIVE FUNDS TO OBTAIN THE MAXIMUM RETURN POSSIBLE**

**F. RESOLUTION TO AUTHORIZE TREASURER TO REQUEST ADVANCES ON TAX COLLECTIONS**

- G. RESOLUTION TO AUTHORIZE THE TREASURER TO BE THE FISCAL AGENT OF ALL FEDERAL FUNDS
- H. RESOLUTION TO AUTHORIZE THE TREASURER TO ESTABLISH NEW FUNDS AS NEEDED AND REQUIRED BY THE UNIFORM SCHOOL ACCOUNTING SYSTEM AND OHIO AUDITOR OF STATE'S OFFICE.
- I. RESOLUTION APPOINTING PERSONNEL FOR THE FOLLOWING RESPONSIBILITIES:
1. Designate Carrie Maltarich as the person to coordinate Title IX and 504 compliance efforts and investigate complaints.
  2. Designate Jamie Mullet as Prevailing Wage Coordinator (4115.071 R.C.)
  3. Designate Carrie Maltarich as Americans Disability Act Coordinator.
  4. Authorize appropriate personnel to apply for funds from Title I, Title VI, VI-B EHCA, DPPF, and Drug Free School Grant or the statutory equivalents of these programs for fiscal year 2021-2022. (Brian Baughman)
    - a. Designate Carrie Maltarich - Title VI-Part B IDEA Education of Handicapped Children Act
    - b. Designate Kiana Leppla - Title VI and DPPF Disadvantaged Pupil Program Fund
    - c. Designate Kiana Leppla - Title I
    - d. Designate Kiana Leppla - Drug Free School Grant
    - e. Designate Kiana Leppla – Title VI-B Rural & Low-Income Grant
    - f. Designate Kiana Leppla as Homeless Children Liaison
- J. APPOINTMENT OF LEGISLATIVE LIAISON FOR WEST HOLMES BOARD OF EDUCATION FOR 2026 – Patricia Sage (Board Member Appointed)
- K. RESOLUTION TO PURCHASE LIABILITY INSURANCE  
Coverage for District, Board Members, Administrators, Certificated, Non-Certificated, nurses, volunteers from July 1, 2026 to June 30, 2027.
- L. RESOLUTION TO APPROVE VOCATIONAL ADVISORY COMMITTEES
- M. RESOLUTION TO ESTABLISH A RECORDS COMMISSION COMPOSED OF THE PRESIDENT OF THE BOARD OF EDUCATION, SUPERINTENDENT, AND TREASURER AND THE RC-2 SCHEDULE AND PROCEDURES AS OUTLINED BY THE OHIO HISTORICAL SOCIETY.
- N. RESOLUTION TO AUTHORIZE THE SUPERINTENDENT TO EMPLOY TEMPORARY PERSONNEL AS NEEDED AND ACCEPT LEAVES OF ABSENCE AND RESIGNATIONS.  
Such employment should be acted upon by the Board at the next regular meeting.
- O. RESOLUTION TO AUTHORIZE SUPERINTENDENT TO APPROVE DISTRICT STAFF DEVELOPMENT.
- P. AUTHORIZATION FOR SCHOOL BOARD MEMBERS TO ATTEND PROFESSIONAL DEVELOPMENT THROUGH OHIO SCHOOL BOARDS ASSOCIATION OR OTHER ENTITIES PROVIDING RESOURCES APPLICABLE TO BOARD MEMBERS.

- Q. RESOLUTION TO AUTHORIZE SUPERINTENDENT TO SIGN THE ANNUAL INTERNET SERVICES AGREEMENT AS PER E-RATE GUIDELINES.
- R. RESOLUTION TO AUTHORIZE THE SUPERINTENDENT/TREASURER TO REQUEST LEGAL SERVICES.
- S. RESOLUTION TO APPROVE DISTRICT ANNUAL MEMBERSHIP TO THE OHIO SCHOOL BOARDS ASSOCIATION, OHIO HIGH SCHOOL ATHLETIC ASSOCIATION, AND THE EDUCATION TAX POLICY INSTITUTE, ANNUAL RENEWAL OF THE POLICY SERVICES UPDATE, OHIO COALITION OF RURAL AND APPLACHIAN SCHOOLS
- T. RESOLUTION TO AUTHORIZE THE TREASURER TO SIGN ALL PAYROLL WARRANTS, BOARD WARRANTS & CHECKS
- U. APPROVAL OF THE OHIO CASH POSITION REPORT AS OF DECEMBER 31, 2025, FOR SUBMISSION TO THE COUNTY BUDGET COMMISSION
- V. AUTHORIZAITON TO MAKE PAYMENT IN LIEU OF TRANSPORTATION WHEN REQUETED.
- W. RESOLUTION TO AUTHORIZE SUPERINTENDENT TO HIRE SUMMER HELP AS NEEDED AND APPROVE STUDENT TEACHER PLACEMENT CONTRACTS WITH UNIVERSITIES
- X. RESOLUTION TO AUTHORIZE SUPERINTENDENT TO MAKE CHANGES TO JOB DESCRIPTIONS AS NEEDED
- Y. RESOLUTION TO GIVE THE SUPERINTENDENT THE AUTHORITY OF DISPOSING OF ASSETS FOUND TO HAVE NO VALUE TO THE DISTRICT
- Z. RESOLUTION TO ESTABLISH THE FMLA 12-MONTH PERIOD TO BEGIN ON THE FIRST DAY OF ABSENCE
- AA. AUTHORIZATION TO APPOINT EZRA DAY AS THE 2026 BOARD MEMBER TO COMPLETE THE REQUIRED SUNSHINE LAW TRAINING FOR THE DISTRICT.

Approval of all items listed A through AA

Yeas: Day, Ramseyer, Sage, Yoder, Zickefoose  
 Nays: None  
 Motion: Carried

7. Moved by Joel Yoder and seconded by Walter Ramseyer to adjourn.

/s/ Walter Ramseyer  
 President Pro Tem, Board of Education

/s/ Jamie Zeigler  
 Treasurer

JANUARY 12, 2026  
WEST HOLMES BOARD OF EDUCATION  
REGULAR MEETING MINUTES

1. CALL TO ORDER
  2. ROLL CALL
  3. PLEDGE OF ALLEGIANCE
  4. MOTION TO APPROVE MINUTES
  5. MOTION TO APPROVE CORRESPONDENCE & DONATIONS
  6. MOTION TO APPROVE TREASURER'S REPORT
  7. SUPERINTENDENT'S REPORT
  8. GUEST PARTICIPATION
  9. MOTION TO APPROVE OLD BUSINESS
  10. MOTION TO APPROVE NEW BUSINESS
  11. MOTION TO APPROVE PERSONNEL ACTIONS
  12. MOTION TO ADJOURN
- 

1. The regular meeting of the West Holmes Board of Education was called to order at West Holmes High School.

2. Roll Call: Ezra Day, Walter Ramseyer, Patricia Sage, Joel Yoder, Tina Zickefoose

ABSENT: None

3. Pledge of Allegiance

Discussion: Ezra Day shared input on previous items that are included below under Old Business.

4. Joel Yoder made a motion that was seconded by Patricia Sage to approve the minutes of the following meeting as follows:

A. Minutes of the Regular Meeting held December 15, 2025 attached to this agenda.

Yeas: Day, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

5. Walter Ramseyer made a motion that was seconded by Ezra Day to approve the Correspondence & Donations as follows:

A. West Holmes Local Schools would like to thank Joel Pomerene Hospital and those that donated to their giving tree for the winter items provided for our students.

B. West Holmes Local Schools would like to thank the anonymous donation of \$25,000 for the High School pre-apprenticeship program.

Discussion: Tina Zickefoose and Hans Ramseyer expressed thanks and appreciation on behalf of the board for the donations. Eric Jurkovic explained what the pre-apprenticeship program is.

Yeas: Day, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

6. Patricia Sage made a motion that was seconded by Tina Zickefoose to approve the Treasurer's Report as follows:

- A. Month End Reconciliation and Investments as of December 31, 2025 – Enclosed sheet marked "A".
- B. Financial Report by Fund of Expenditures and Unencumbered Balances as of December 31, 2025 – Enclosed report marked "B".
- C. Approval of Financial Summary for Month ending December 31, 2025 – Enclosed report marked "C".

Discussion: Jamie Mullet shared that general fund revenue for December was \$976,872 and expenses \$2,307,790. She shared the difference is due to receiving tax collections twice per year from the four counties the district has valuation in. Jamie also shared that at half way through the fiscal year, the district has received 56% of its budgeted revenues and spent 47% of the budgeted expenses. She also shared that W-2's and 1099's have been processed and would be going out later in the week. Jamie distributed a summary report of district expenditures per pupil and how the classroom vs. non-classroom compare to the state averages. West Holmes expenses were over 70% to instruction in fiscal year 2025 compared to the state average of approximately 66%. Also included, in reference to the maximum of 15% of expenses allowed to administrative expenses in the last state budget, West Holmes was at 9.2% by this report. This report includes other funds, including the food service fund.

Yeas: Day, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

7. Superintendent's Report

1. Committee Reports of the West Holmes Board of Education

Tina Zickefoose shared that all academic classes are now in the new building since Christmas Break.

Patricia Sage said the music boosters were meeting the same night but that concessions are going really well with lots of help from the students this year. The band trip will be this spring to St. Louis.

2. FFA Update

Emma Eberhard and Wyatt Troyer provided highlights of the various contests that FFA students participate in. Those include public speaking contests, extemporaneous speaking, tractor troubleshooting, ag sales, food science, evaluations, to name a few. They also have John Deere Day and the Farmstead fundraiser on February 3<sup>rd</sup>. They plan to snow tube, weather permitting, and begin recruitment at the middle school.

3. Board Member Recognition

Mr. Jurkovic thanked the members for their service and dedication in pushing the district forward.

4. Media Recognition

Mr. Jurkovic recognized WKLM and the Bargain Hunter for exemplary reporting and all the areas they focus on education in making sure the community is informed of the multitude of events and recognitions.

5. Curriculum Update

Kiana Leppla reviewed the information she provided on the transition from STAR to I-Ready for student assessments. She explained I-Ready will provide more than we received from STAR and is one of the 3 currently approved by ODEW.

6. OMUN update

The West Holmes Model United Nations Team traveled to Columbus on Sunday for the Model UN Conference representing the nations of Uganda, Syria, Mexico and Greece. Team Greece consisted of Alexis Wagers, Katherine Kaster, LeeAnna Madison, Parker Garver, and Raven Stracke. Team Mexico consisted of Alex McCulloch, Aubree Young, Keaton Conner-Winkler, Lena Burgett, Lilly Perry and Nevaeh Edgell. Team Syria consisted of Bradley Fair, Izzy Fox, Tim Mittman, and Nora Montesterro

Team Uganda consisted of Bella Roland, Danica Fritz, Dani Keck, Marley Irias- Bamford, and Nevaeh Mast. Jevin Zheng served as the Human Rights Council president and did an excellent job and Jonny Shedron did an excellent job serving as the General Assembly President. Congratulations to team Greece and Mexico for being chosen to present their resolutions and speeches at the General Assembly. Only 23 out of 161 teams were chosen to present at the General Assembly. The nations of Greece, Mexico and Uganda all made it to the Semifinals with their talent showcases, only 8 teams were chosen to advance to the semifinals. The nation of Greece won the Outstanding Cultural Award for having an outstanding talent showcase, resolution, speech and cultural dress. Only 3 teams out of 161 teams won this special award. The West Holmes Model UN team I also won an award for raising the most money for I-OPEN with their raffle basket fundraiser. This fundraiser supports educational opportunities for students in Nigeria.

Lilly Perry and Parker Garver were awarded outstanding leadership awards. Lilly Perry was also elected as a state officer for the 2026 school year and will be serving as a council president. Marley Irias-Bamford was 1 of 10 delegates chosen as an outstanding delegate. There were over 1000 delegates competing for this award.

7. Update to High School Course Guide

Mr. Jurkovic shared the addition to the course guide of CCP Calculus I & II through Ashland University. It will be brought to the board for approval.

8. Review of updates to Board Policies:

DLC – Expense Reimbursements

DLC-R – Expense Reimbursements

Jamie Mullet shared the changes to the expense reimbursement policy, now allowing for payments of sales tax for low dollar purchases. She shared this is helpful when the nurse needs to stop and buy something to help a diabetic student out on the way to the building.

9. K-5 Building Update

Mr. Jurkovic shared that significant progress has been made on the new elementary school, marked by the successful completion of the roofing and structural steel phase. Inside the building, the HVAC and plumbing systems are now fully roughed-in, and the interior drywall installation has been finalized. Externally, the site is beginning to take shape with the full installation of the new playground equipment and its accompanying safety surfacing.

10. Mr. Jurkovic shared the updated MARCS tower paperwork had no changes from the previous.

11. Mr. Jurkovic updated on the February professional development that is including speaker Damon West doing a community speaking engagement as well. He updated that sponsorship came from Grace Church, Fanning Howey, Adena, Holmes County Commissioners, United Way Holmes/Wayne County, REA Advisory, West Holmes Athletic Boosters, and Pedal to the Metal organization. He provided a flier for distribution for the event.

8. Guests/Public Participation:

None

Guests:

Scott Pringle	Kevin Wolfe	Coreena Johnson	Kiana Leppla
Brian Zimmerly	Emma Eberhard	Wyatt Troyer	Brian Lash
Jessica Kurtz	Hilarie Day	Dennis Day	Brian Smith
Brandi Smith	Ben Irias Bamford	Marley Irias Bamford	Mindy Heffelfinger
Carrie Maltarich	Jevin Zheng	Raven Stracke	Katherine Kaster
Nevaeh Edgell	Nicholas Hiller	Stephen Fowler	Brooke Fox

9. Old Business

Ezra Day asked why more colleges don't have agreements with the district for CCP opportunities for students and how many CCP students the district has. Eric Jurkovic said he would get the answers for him and get back to him the following day because he didn't have the exact number of students at the moment. Ezra Day also shared input on summer school, citing an average income report from 2022 showing a higher number than recently quoted for the area and feels summer school is necessary. Board members and Eric Jurkovic provided comments relating to this is only for this coming summer and teachers focusing on the move to the new building, the inability to be using the current elementary buildings while vacating them, and staffing issues. Eric Jurkovic said staffing and student participation may be an issue and would send a survey out to teachers to see how many would be available to teach summer school. Ezra Day then asked about the decision to not allow the YMCA building access for their summer program. Eric Jurkovic shared that after this year, that won't be problem because we will not be vacating buildings and relocating. Ezra shared the disposal of the softball scoreboard should have been posted on the website in the event other non-profits were interested in the donation. Jamie Mullet shared that booster donations are typically given back to the original donor when no longer needed by the district, for them to sell and apply to future donations they give the district. Ezra Day referenced Ohio Revised Code 3313.741 regarding the Nashville ballfield being valued over \$10,000 and options the district has for selling it at a fair market value.

10. Joel Yoder made a motion that was seconded by Walter Ramseyer to approve the following new business:

- A. Approval of the West Holmes High School Course Selection Guide for 2026-27.
- B. Approval for the Memorandum of Understanding with Kent State University.

Yeas: Day, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

11. Patricia Sage made a motion that was seconded by Tina Zickefoose to approve the following Personnel Actions:

A. RETIREMENT

Kristi Shearer – Teacher – effective 6/1/26

Eric Goudy – Teacher – effective 5/29/26

Discussion: Members and Mr. Jurkovic expressed their appreciation of Mr. Goudy and Mrs. Shearer and they would be recognized in the May board meeting with other retirees.

Yeas: Day, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

12. Motion was made by Walter Ramseyer and seconded by Ezra Day to adjourn at 6:57 pm.

Yeas: Day, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

/s/ *Tina Zickefoose*

President, Board of Education

/s/ *Jamie Mullet*

Treasurer