

West Holmes Knights



Board of Education

APRIL 20, 2026

WEST HOLMES MIDDLE SCHOOL

ERIC JURKOVIC, SUPERINTENDENT
JAMIE MULLET, TREASURER

MEMBERS: EZRA DAY, HANS RAMSEYER, PATRICIA SAGE, JOEL
YODER, TINA ZICKEFOOSE

**BOARD OF EDUCATION
WEST HOLMES LOCAL SCHOOLS
AGENDA – APRIL 20, 2026
EXECUTIVE SESSION – 5:00 P.M.
REGULAR SESSION – 6:00 P.M.
WEST HOLMES MIDDLE SCHOOL**

I. CALL TO ORDER

II. ROLL CALL

Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

III. EXECUTIVE SESSION

A. Motion to enter Executive Session, for the discussion of employment of personnel, no action taken.

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

IV. RETURN FROM EXECUTIVE SESSION

A. Motion to return from Executive Session to Regular Session.

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

V. PLEDGE OF ALLEGIANCE

VI. APPROVAL/ADJUSTMENTS TO AGENDA

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

VII. APPROVAL OF MINUTES

a. Minutes of the Regular Meeting held March 17, 2026 attached to this agenda.

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

VIII. CORRESPONDENCE & DONATIONS

- a. West Holmes Local Schools would like to thank St. John's Evangelical Covenant Church Missions for their donation for student lunches.

Motion by _____ Seconded by _____

Discussion:

Roll Call:

Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

IX. TREASURER'S REPORT

- a. Month End Reconciliation and Investments as of March 31, 2026 – Enclosed sheet marked "A".
- b. Financial Report by Fund of Expenditures and Unencumbered Balances as of March 31, 2026 – Enclosed report marked "B".
- c. Approval of Financial Summary for Month ending March 31, 2026 – Enclosed report marked "C".

Motion by _____ Seconded by _____

Discussion:

Roll Call:

Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

X. SUPERINTENDENT'S REPORT

1. Committee Reports of the West Holmes Board of Education
2. FFA Update
3. Brian Baughman – West Holmes Middle School

State Qualifying Robotics Teams:

Team Robo Rizzards:

Nolan Brown
Briella House
Colton House
Keith Kaster

Team Five And A Half Men:

Cooper Boals
Dominic Cicconetti
Barric Cottrell
Kam Flener
Paxton Miller
Jackson Vaughn

Team Barbie Girls:

Clint Burgett
Trinity Compton
Koby Fehr
Madi Hernandez
Bianca Johns

Team Battle Bots:

Sarah Belanger
Kully Butcher
Holden Marner
Aidan McConville
Izak Reigle
Ethan Schlagenhauser

4. K-5 Building Update
5. Drug Testing Process

XI. ACKNOWLEDGMENT OF GUESTS - PUBLIC PARTICIPATION (Policy Attached)

XII. OLD BUSINESS

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XIII. NEW BUSINESS

1. Approval to participate in MEC Purchasing Consortium and the State of Ohio Cooperative Purchasing Program.
2. Approval of Board Policies:
 - EBDE - Procurement and Administration of Overdose Reversal Drugs
 - EFD - Misbranded Foods and Cultivated-Protein Food Products
 - JEB - Entrance Age
3. Approval to participate in the Ohio Schools Council Purchasing Co-Op.
4. Approval of Student Accident Insurance for the 2026-2027 school year from Griffin Agencies, Ltd.
5. Approval for the High School Wrestling team to attend the overnight week-long Jeff Jordan's State Champ Camp, May 31 – June 4, 2026, near Urbana, Ohio.
6. Approval of the updated Memorandum of Understanding between Ashland University Dwight Schar College of Education and West Holmes Local Schools.
7. Approval to allow the School Psychologist/ETR Case Managers to act as district representatives on the Evaluation Team Report Planning form and the Consent to Evaluate form.

Motion by _____ Seconded by _____

Discussion:

Roll Call:

Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XIV. PERSONNEL ACTIONS

APPROVAL OF THE FOLLOWING:

a. HIRING

Joseph Gilmore – Athletic Director – effective 8/1/26

Kelsey Runkle – Guidance Counselor – effective 26/27 school year

b. RESIGNATION

Alexandria Armstrong – Teacher – effective 5/31/26

Riley Spearman – Teacher – effective 5/31/26

- c. SUBSTITUTE
Alexis Blake – Teacher – effective 3/19/26
- d. EXTENDED DAYS
Katelyn Schwartz – Guidance Counselor – 5 extended days at the end of the 25-26 school year
Joseph Gilmore – Athletic Director – 10 extended days for the 25-26 school year
- e. SUPPLEMENTAL
Shelby Evans – up to 10 hours per week of home instruction for special education services for students – *this is changing the March 16, 2026 approval to include more time for additional students*
Julie Snyder – Head Girls Golf Coach – effective 26/27 school year

Motion by _____ Seconded by _____

Discussion:

Roll Call:

Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XV. EXECUTIVE SESSION

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XVI. RETURN FROM EXECUTIVE SESSION

- A. Motion to return from Executive Session to Regular Session.

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XVII. NEXT MEETING

May 18, 2026
West Holmes High School

XVIII. ADJOURNMENT

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

Future Meetings

May 18	High School
June 15 – 7:30 a.m.	High School
July 20 – 7:30 a.m.	High School

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: June 19, 2000]

[Re-adoption date: August 15, 2016]

LEGAL REFS.: ORC 121.22(C)
3313.20(A)

CROSS REFS.: BCE, Board Committees
BD, School Board Meetings
BDDC, Agenda Preparation and Dissemination

WEST HOLMES LOCAL SCHOOLS 2025-2026 SCHOOL CALENDAR

<p>15 – New Staff Orientation/Teacher Work Day 18 – All Staff In-Service Day 19 – Teacher Work Day 20 – First Day of School</p> <p>11 Staff Days 8 Student days</p>	<p>AUGUST 2025</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> <tr><td>31</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						
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WEST HOLMES LOCAL SCHOOLS 2026-2027 SCHOOL CALENDAR

AUGUST 2026

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20 – New Staff Orientation/Work Day
21 – All Staff In-Service Day
24 – Work Day
25 – First Day of School – MSHS

8 Staff Days
5 Student days - MSHS

SEPTEMBER 2026

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

7 – Labor Day
8 – First Day of School - Elementary
18 - Midterm

21 Staff Days
21 Student Days – MSHS
16 Student Days - Elementary

OCTOBER 2026

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

12/21 - HS/MS PT Conferences
13/20- Elementary PT Conferences
19 – Teacher In-Service Day
23 – End of 1st 9 Weeks
30 – Report Card sent home

22 Staff Days
21 Student Days

NOVEMBER 2026

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

20 - Midterm
24 – 2-hour Early Release
25-27 Thanksgiving Break
30 – Conference Comp Day – no school

18 Staff Days
17 Student Days

DECEMBER 2026

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

22 – 2-hour Early Release
23-31 – Christmas Break

16 Staff Days
16 Student Days

JANUARY 2027

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 – Christmas Break
4 – First Day Back in 2027
15 – End of 2nd 9 Weeks
18 – MLK Day
22 – Report Card sent home

19 Staff Days
19 Student Days

FEBRUARY 2027

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

11 - Midterm
15 – Teacher In-Service Day
8/16 – Elementary PT Conferences
9/17 – HS/MS PT Conferences

20 Staff Days
19 Student Days

MARCH 2027

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

19 – End of 3rd 9 Weeks
25 – Report Card sent home
25 – 2-hour Early Release
26 – Conference Comp Day – no school
29-31– Spring Break

20 Staff Days
19 Student Days

APRIL 2027

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1-2– Spring Break
23 - Midterm

20 Staff Days
20 Student Days

MAY 2027

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

10 – Teacher In-Service Day
23 – Graduation
27 – 2-hour Early Release/Last Day of School
28 – Work Day
31 – Memorial Day

20 Staff Days
19 Student Days

JUNE 2027

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY 2027

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
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Snow Days 6th will be Remote Learning days

Total Hours/Day Length
MSHS 6.3 hrs.
Elem 6.0 hrs.

184 – Teacher Days
176 – Student Days – MS/HS
165 – Student Days - Elementary

MARCH 16, 2026
WEST HOLMES BOARD OF EDUCATION
REGULAR MEETING MINUTES

1. CALL TO ORDER
 2. ROLL CALL
 3. PLEDGE OF ALLEGIANCE
 4. MOTION TO APPROVE MINUTES
 5. MOTION TO APPROVE TREASURER'S REPORT
 6. SUPERINTENDENT'S REPORT
 7. GUEST PARTICIPATION
 8. MOTION TO APPROVE NEW BUSINESS
 9. MOTION TO APPROVE PERSONNEL ACTIONS
 10. MOTION TO ENTER INTO EXECUTIVE SESSION
 11. MOTION TO RETURN FROM EXECUTIVE SESSION
 12. MOTION TO ADJOURN
-

1. The regular meeting of the West Holmes Board of Education was called to order at Nashville Elementary

2. Roll Call: Ezra Day, Walter Ramseyer, Patricia Sage, Joel Yoder, Tina Zickefoose

ABSENT: None

3. Pledge of Allegiance

Discussion: None

4. Patricia Sage made a motion that was seconded by Ezra Day to approve the minutes of the following meeting as follows:

A. Minutes of the Regular Meeting held February 17, 2026 attached to this agenda.

Yeas: Day, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

5. Ezra Day made a motion that was seconded by Joel Yoder to approve the Treasurer's Report as follows:

A. Month End Reconciliation and Investments as of February 28, 2026 – Enclosed sheet marked "A".

B. Financial Report by Fund of Expenditures and Unencumbered Balances as of February 28, 2026 – Enclosed report marked "B".

C. Approval of Financial Summary for Month ending February 28, 2026 – Enclosed report marked "C".

Discussion: None

Yeas: Day, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

6. Superintendent's Report

1. Committee Reports of the West Holmes Board of Education

Joel Yoder gave an update on the Athletic Booster Club. They are offering two (2) \$1,000 scholarships and the deadline to apply is April 18th. He also reminded everyone that Knight at the Races will be held by West Holmes Wrestling on April 25th.

Patricia Sage gave an update on the Music Booster Club. They are currently selling Knights cards for \$10.00 each.

Patricia Sage gave a legislative update out of Columbus. She spoke about the next State Superintendent. She also spoke that Governor Dewine is set to sign bills on March 20th – HB10, HB114 – regarding Kindergarten, HB 124/129 – regarding property tax, HB184 – to correct the budget, and HB 186 – regarding tax growth at the 20-mil floor.

Tina Zickefoose let us know that Heartland Technical School has there meeting coming up on Thursday of this week.

2. FFA Update- no update provided

3. Review of Board Policies

- EBDE - Procurement and Administration of Overdose Reversal Drugs
- EFD - Misbranded Foods and Cultivated-Protein Food Products
- JEB - Entrance Age

4. Curriculum Update

Kiana Leppla discussed Reading Under the Lights happening on May 20th at the High School stadium. She spoke about community partners and Shoemakers doing about 800 shirts for K-5 students. She mentioned local business that have already provided donations. She also mentioned that United Way has donated 3-5 books per students.

5. Brian Zimmerly – Nashville Elementary

- Mrs. Kurtz Class – Eagle Experts spoke about their knowledge on eagles.

6. K-5 Building Update

Mr. Jurkovic spoke that he will be giving tours to the teachers this Saturday at 9-10-11 am. The furniture was finalized. We were 80,000 over budget so we cut a couple of things. If we have money left over from the project we will order those things direct for the teachers.

First floor cabinets have arrived and are being put in place.

Ceiling grids continue to be installed with both lights and sprinkler heads

Accent colors are being painted - need a second coat

K-2 cubbies are in place and need to be installed.

Second Floor Work continues

- plumbing, electrical, HVAC
- Final painting in classrooms and beginning to hang ceiling grids
- Painting accent colors in hallways

Had the Paving pre-install last week

Looking to have concrete, playground pre-install later this month

7. Mr. Jurkovic gave a shout out to Transportation for their work on Friday afternoon and then even today with lines down and trees fallen over the roads. He also thanked the parents for their patience during these days.
8. Mr. Jurkovic spoke about Lifewise and the release time for character education through bible stories grades 2-3 next year. He talked about working with Ken Smailes to finalize the details.
9. Mr. Jurkovic spoke about the YMCA beginning the process to get the new building certified for next year's program in the AM and PM.
10. Mr. Jurkovic spoke about the PAC-7 Membership, handed out numbers for grades 9-11 comparing West Holmes numbers between the OCC and the PAC. If the membership gets approved tonight it will start in the fall of 2028 in all MS/HS sports. He spoke about coaches being excited about the opportunity and that the PAC voted 6-0 to accept both West Holmes and Cloverleaf.
11. Mr. Jurkovic spoke about Parent Square and how it will replace One-Call now next school year and will be a one stop shop and will be district wide, same platform K-12.
12. Mr. Jurkovic gave a brief update that approximately 50 people attended the Senior Luncheon held on March 13 at West Holmes High School.

6. Guests/Public Participation:

Cody Shriver – Spoke about the Nashville baseball field and trying to acquire it.

Brooke Wolfe – Spoke to the board in regards to being moved to a different building in the new school year.

Guests:

Mitch Neece	Kevin Wolf	Cody Shriver	Brian Baughman
Scott Pringle	Carrie Maltarich	Brian Zimmerly	Kiana Leppla
Lisa Ogi	Ben Ogi	Brian Lash	

7. Ezra Day made a motion that was seconded by Walter Ramseyer to approve the following new business:
 1. Approval to participate in MEC Purchasing Consortium and the State of Ohio Cooperative Purchasing Program.
 2. Approval of Board Policies:
 - AC – Nondiscrimination
 - ACAA – Sexual Harassment
 - DLC – Expense Reimbursements
 - DLC-R – Expense Reimbursements
 3. Approval of the Memorandum of Understanding By and Between Kent State University and West Holmes Local School District for 2026-2027.
 4. Approval to join the Principals Athletic Conference (PAC-7) for grades 7-12 athletics beginning in the 2028-2029 school year.

Discussion: None

Yeas: Day, Ramseyer, Sage, Yoder, Zickefoose
Nays: None
Motion: Carried

8. Joel Yoder made a motion that was seconded by Patricia Sage to approve the following Personnel Actions:

a. RETIREMENT

Laurie Strine – Teacher – effective 5/31/26
Raye Pringle – Cook – effective 7/1/26
Susan Johnson – Cook – effective 5/31/26

b. RESIGNATION

Taylor Jordan – Teacher – effective 5/31/26

c. SUBSTITUTE

Shauna Ewing – Teacher Sub – effective 2/19/26
Cody Yankello – Teacher Sub – effective 3/5/26
Crystal Lovell – Teacher sub – effective 3/6/26
Gavin Greer – Teacher Sub – effective 3/10/26

d. SUPPLEMENTAL

Jason Snyder – Middle School Assistant Track Coach
Shelby Evans – 5 hours per week of home instruction for special education services for a student
Kristin Yabroff – Volunteer Tennis Chaperone
Brittanie Chaney – Assistant High School Track Coach – pay 2/3 stipend – change from prior approved contract
Zaylie Shultz – Assistant High School Track Coach – pay 1/3 stipend

Discussion: None

Yeas: Day, Ramseyer, Sage, Yoder, Zickefoose
Nays: None
Motion: Carried

9. Motion was made by Patricia Sage and seconded by Walter Ramseyer to enter into Executive Session, for disposal of property, with no action taken.

Yeas: Day, Ramseyer, Sage, Yoder, Zickefoose
Nays: None
Motion: Carried

10. Motion was made by Joel Yoder and seconded by Ezra Day to return from Executive Session.

Yeas: Day, Ramseyer, Sage, Yoder, Zickefoose
Nays: None
Motion: Carried

11. Motion was made by Ezra Day and seconded by Walter Ramseyer to adjourn at 7:25 pm.

Yeas: Day, Ramseyer, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

/s/ *Tina Zickefoose*

President, Board of Education

/s/ *Jamie Mullet*

Treasurer