

West Holmes Knights



Board of Education

AUGUST 17, 2026

WEST HOLMES HIGH SCHOOL

ERIC JURKOVIC, SUPERINTENDENT
JAMIE MULLET, TREASURER

MEMBERS: EZRA DAY, WALTER RAMSEYER, PATRICIA SAGE,
JOEL YODER, TINA ZICKEFOOSE

**BOARD OF EDUCATION
WEST HOLMES LOCAL SCHOOLS
AGENDA - REGULAR MEETING
AUGUST 17, 2026 – 7:30 am
WEST HOLMES HIGH SCHOOL**

In accordance with federal guidelines, the public is invited to contact Carrie Maltarich (cmaltarich@westholmes.org) and/or Kiana Leppla (kileppla@westholmes.org) or by phone at (330) 674-3546 to provide feedback on the expenditures of federally provided grants, including the IDEA-B Special Education grant.

I. CALL TO ORDER

II. ROLL CALL

Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL/ADJUSTMENTS TO AGENDA

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

V. APPROVAL OF MINUTES

- A. Minutes of the Special Meeting held July 8, 2026 attached to this agenda.
- B. Minutes of the Regular Meeting held July 20, 2026 attached to this agenda.

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

VI. CORRESPONDENCE & DONATIONS

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

VII. TREASURER'S REPORT

- A. Month End Reconciliation and Investments as of July 31, 2026 – Enclosed sheet marked "A".
- B. Financial Report by Fund of Expenditures and Unencumbered Balances as of July 31, 2026 – Enclosed report marked "B".
- C. Approval of Financial Summary for Month ending July 31, 2026 – Enclosed report marked "C".
- D. Commercial Paper report from July 2025 through June 2026.
- E. Approval of the 5 year forecast and amended appropriations.

Motion by _____ Seconded by _____
Discussion:

Roll Call:

Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

VIII. SUPERINTENDENT'S REPORT

1. Committee Reports of the West Holmes Board of Education
2. Golden Age Passes
Any resident of the West Holmes Local School District who is 62 years of age or older may obtain a Golden Age Pass by calling West Holmes High School (330-674-6085).
3. Staffing Update
4. FFA Update
5. Review of Board policies:
 - a. BDDH-Public Comment at Board Meeting (name change)
 - b. IGBB-Programs for Students Who are Gifted
 - c. IKEB-Acceleration
6. Discussion of changing the following future Board meeting dates
 - a. Monday, November 16, 2026 (OSBA)
 - b. Monday, February 15, 2027 (President's Day – move to Tuesday, February 16)
7. School Instructional Fees / Activity Fee
8. K-5 Building Update

IX. ACKNOWLEDGMENT OF GUESTS - PUBLIC COMMENT (Policy Attached)

X. OLD BUSINESS

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XI. NEW BUSINESS

A. Approval of Alternate Transportation

Alternate transportation to be used for special education or handicapped students when it is determined impractical to transport by regular routes and it is deemed necessary to transport by other means.

- B. Approval to name Jenny Barnhart as a surrogate parent.
- C. Approval to participate in the MEC Consortium.
- D. Appointment of Board Member, Joel Yoder as Delegate for the Ohio Schools Boards Association Annual Business Meeting.

- E. Approval of the updated Sub Pay Rate changes for 2026-2027 – effective August 1, 2026

2026-2027 Sub Pay Rates

CAFETERIA SUB	\$	11.00 HR - HOURS VARY
ALL AIDES	\$	12.00 HR - 7.5 HR DAYS
SECRETARY	\$	13.00 HR - 8 HR DAYS
CUSTODIAL	\$	14.00 HR - 8 HR DAYS
BUS DRIVERS	\$	20.00 HR
BUS DRIVER LAYOVER TIME	\$	12.00 HR
BUS MECHANIC	\$	24.00 HR
STUDENT WORKERS	\$	4.00 HR - HOURS VARY
HOME INSTRUCTION	\$	20.00 HR – *UNLESS APPROVED
OTHERWISE		
SATURDAY SCHOOL		
BS/AS TUTOR		
TEACHER ADD'L TIME		
SUBSTITUTE TEACHER	\$	120.00 DAY PER DAY (7.5 HOURS)
TICKET TAKERS	\$	45.00 PER EVENT OR 3 FREE TICKETS

- F. Approval of the Wellness/Success funding for 2026-2027 outlining continued use of social workers, guidance counselors, school nurse, and school resource officer services.
- G. Approval to waive instructional fees for all students for the 2026-2027 school year. All students will have a \$10 activity fee and high school will have an additional \$20 class of 2027, 2028, 2029, and 2030 fee (replacing prior class fee structure).
- H. Approval of the Contract between West Holmes and the East Central Ohio ESC for the 2026-2027 school year.
- I. Approval of the new meal rates for 2026-2027 school year.
- J. Approval of a Resolution declaring the impracticality of transportation for student Mary Schlabach to Wooster Christian School, 1701 Dover Rd., Wooster, Ohio 44691 and to provide the family payment in lieu of transportation in the amount of \$1100.00 per year.
- K. Approval of the SRO Agreement with the Holmes County Sheriff's Office.

Motion by _____ Seconded by _____

Discussion:

Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XII. PERSONNEL ACTIONS

A. HIRING

Dawne O'Donnell-effective September 1, 2026 (work days as needed-Guidance Counselor paid 2025-2026 daily rate)

Craig Fry-Bus Mechanic-effective August 3, 2026

Nakita Towner-Bus Driver-effective August 25, 2026

B. RETIREMENT

April Clark-Custodian-effective April 1, 2027

C. RESIGNATIONS

Leyna Miller-Cook-effective July 28, 2026

Jamie Roub-Cook-effective August 10, 2026

D. SUPPLEMENTAL

1. High School

Volleyball Assistant Coach-Jenna Rose
Volleyball Volunteer – Brittany Bloomfield
Volleyball Volunteer-Morgan Gilmore

E. SUBSTITUTES

Teacher/Non- Degree Teacher Substitutes ~ pending licensure

Mark Alexander	Kristine Angle	Dan Anthony
Steve Bianchini	Alexis Blake	Christa Clark
Kelli Clemens	Rebecca Croft	Emilee Estill
Shauna Ewing	Melissa Gallion	Lauren Goudy (Hershberger)
Joleen Haudenschild	Cynthia Herman	Nicole House
Kelly Hunsberger Snow	Laura Irwin	Sarah Irwin
Carice Joy Jameson	Tessa Kanuckel	Pattie Kidney
Jacqueline “Jackie” Kiefer	Amy Kuscsik	James Long
Taylor Maibach	Brenna Myers	Jim Park
Kaye Parsons	Jeff Rettig	Gail Rosales
Merry Lynn Sigrist-Straits	Jason Snyder	Alicia Starcher
Alyssa Swinehart	Donald Weimer	Kali Woods
Aila Yoder (Miller)	Joanna Zimmerly	Kris Shearer

Classified Substitutes (Aides) ~pending licensure

Christine Carter	Rebecca Croft
Nicole House	

Classified Substitutes (Custodian, Cook, Secretary)

Kenneth Canterbury	Tiffany Conner	Rebecca Croft
Cindy Elias	Laura Irwin	Judy Lamp
Melanie Lowe	Julie Lytle	Taylor Maibach
Cheryl McCluggage	Brenda Patterson	Sandy Patterson
Priscilla Sprang	Melissa Starnier	Rosemary Taggart
Tammie Truit	Sean Starr	Tina Hall

Bus Drivers

Larry Getchey	Kurt Garver	Michelle Taggart
Travis Weber	Steve Waltman	Jenny Fair
Darla Jones	Brent Young	Jolen Guiaque
Carrice Garver-Van	Barb Wells-Van	

Motion by _____

Seconded by _____

Discussion:

Roll Call:

Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XIII. EXECUTIVE SESSION

A. Motion to go into Executive Session for the purpose of discussing the employment of personnel, no action taken.

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XIV. RETURN FROM EXECUTIVE SESSION

A. Motion to return from Executive Session to Regular Session.

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

XV. NEXT MEETING **September 21, 2026** **Elementary School**

XVI. ADJOURNMENT

Motion by _____ Seconded by _____
Day _____ Ramseyer _____ Sage _____ Yoder _____ Zickefoose _____

Future Meetings

October 19	Elementary School
November 9	Elementary School
December 21	Elementary School

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings.

[Adoption date: June 19, 2000]

[Re-adoption date: August 15, 2016]

LEGAL REFS.: ORC 121.22(C)
3313.20(A)

CROSS REFS.: BCE, Board Committees
BD, School Board Meetings
BDDC, Agenda Preparation and Dissemination

WEST HOLMES LOCAL SCHOOLS 2026-2027 SCHOOL CALENDAR

20 – New Staff Orientation/Work Day 21 – All Staff In-Service Day 24 – Work Day 25 – First Day of School – MS/HS 8 Staff Days 5 Student days - MS/HS	AUGUST 2026 <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						SEPTEMBER 2026 <table> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td></tr> </table> 7 – Labor Day 8 – First Day of School - Elementary 18 – Midterm 21 Staff Days 21 Student Days – MS/HS 16 Student Days - Elementary	S	M	T	W	Th	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			
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JULY 8, 2026
WEST HOLMES BOARD OF EDUCATION
SPECIAL MEETING MINUTES

1. CALL TO ORDER
 2. ROLL CALL
 3. PLEDGE OF ALLEGIANCE
 4. MOTION TO APPROVE PERSONNEL ACTIONS
 5. MOTION TO ENTER EXECUTIVE SESSION
 6. MOTION TO RETURN FROM EXECUTIVE SESSION
 7. MOTION TO ADJOURN
-

1. The special meeting of the West Holmes Board of Education was called to order at West Holmes Board of Education Office.

2. Roll Call: Ezra Day, Patricia Sage, Joel Yoder, Tina Zickefoose

ABSENT: Walter Ramseyer

3. Pledge of Allegiance

Discussion: None

4. Joel Yoder made a motion that was seconded by Ezra Day to approve the following Personnel Actions:

A. Transfers

1. Brooke Wolfe – Intervention Specialist from high school to elementary
2. Jill Obrst – Administrative Assistant to Assistant Treasurer

B. Resignations (effective at the end of the 2025-2026 school year)

1. Amanda Blankenship – Middle School Science Teacher
2. Allissa Bolick – Elementary Teacher

C. Retirement

1. Michele Chaney, Assistant Treasurer, retirement effective December 30, 2026.

D. Hiring

1. Morgan Gilmore – Teacher (MS Science)
2. Alison Hendershot – Administrative Assistant
3. Kinzey Schilling – 2nd Grade Teacher

Yeas: Day, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

Discussion: Mr. Jurkovic shared with the board the building changes and transfer needs based upon the resignations and retirements.

5. Motion was made by Patricia Sage and seconded by Joel Yoder to adjourn.

Yeas: Day, Sage, Yoder, Zickefoose

Nays: None

Motion: Carried

/s/ *Tina Zickefoose*

President, Board of Education

/s/ *Jamie Mullet*

Treasurer

JULY 20, 2026
WEST HOLMES BOARD OF EDUCATION
REGULAR MEETING MINUTES

1. CALL TO ORDER
 2. ROLL CALL
 3. PLEDGE OF ALLEGIANCE
 4. MOTION TO APPROVE MINUTES
 5. MOTION TO APPROVE TREASURER'S REPORT
 6. SUPERINTENDENT'S REPORT
 7. GUEST PARTICIPATION
 8. MOTION TO APPROVE NEW BUSINESS
 9. MOTION TO APPROVE PERSONNEL ACTIONS
 10. MOTION TO ENTER EXECUTIVE SESSION
 11. MOTION TO RETURN FROM EXECUTIVE SESSION
 12. MOTION TO ADJOURN
-

1. The regular meeting of the West Holmes Board of Education was called to order at West Holmes High School.

2. Roll Call: Ezra Day, Walter Ramseyer, Patricia Sage, Tina Zickefoose

ABSENT: Joel Yoder

3. Pledge of Allegiance

Discussion: None

4. Walter Ramseyer made a motion that was seconded by Patricia Sage to approve the minutes as follows:

A. Minutes of the Regular Meeting held June 15, 2026 attached to this agenda.

Yeas: Day, Ramseyer, Sage, Zickefoose

Nays: None

Motion: Carried

Discussion: None

5. Ezra Day made a motion that was seconded by Walter Ramseyer to approve the Treasurer's Report.

- A. Month End Reconciliation and Investments as of June 30, 2026 – Enclosed sheet marked "A".
- B. Financial Report by Fund of Expenditures and Unencumbered Balances as of June 30, 2026 – Enclosed report marked "B".
- C. Approval of Financial Summary for Month ending June 30, 2026 – Enclosed report marked "C".
- D. Approval of the 2027 Official Certificate of Estimated Resources and Appropriations and 2026 Appropriations.
- E. Approval of the transfer \$1942 to close FY 2026 from 022 to 300 fund for remaining proceeds from OHSAA events.

F. Approval of the Property, Fleet, Liability Insurance for Fiscal Year 2027 through the Southwestern Ohio ECP Insurance Program.

Yeas: Day, Ramseyer, Sage, Zickefoose

Nays: None

Motion: Carried

Discussion: None

6. Superintendent's Report

1. Committee Reports of the West Holmes Board of Education

Tina Zickefoose shared the career center is contracting with Finding Leaders to find a new superintendent, as the current one is planning to retire.

Pat Sage shared a legislative update.

2. Transportation Update- Mr. Jurkovic said we may have found a mechanic after having the opening for over a year and still looking for sub bus drivers.

3. K-5 Building Update- Installation is ongoing of contents and the turn lane construction has begun. The Occupancy Permit was issued for the plumbing. Custodians have been busy taking down maps and lockers, in preparation for the auctions of the buildings.

4. Mr. Jurkovic addressed some questions from Ezra regarding the AI policy, the NIL policy, and calamity day procedures. He also shared that there will be 3 preschool classrooms and rather than have one on an island at the training center, it would not be at the new building with the other 2 classrooms, servicing approximately 77 preschool students this coming year.

Tina Zickefoose extended her thanks and appreciation of the bus driver video that was shared recently.

7. Guest/Public Participation

Marlin Miller spoke to the board about the Village of Nashville's request to incorporate the elementary building location into the village. The village has concerns over the future use of the building once it sells and feels they have more tools than the township or the county. They desire to create a public access street to the ballfield that is being donated to the Holmes County Park District.

Guests:

Coreena Johnson
Brian Smith

Scott Pringle

Marlin Miller

Joe Gilmore

8. Patrica Sage made a motion that was seconded by Ezra Day to approve the following new business:

1. Approval of the following Board Policies:

a. DJH – Credit Cards

b. JED – Student Absences and Excuses

c. JEDA – Truancy

d. JHCD – Administering Medicines to Students

e. JHCD-R(3) – Administering Medicines to Students – Use of Epinephrine Delivery System

2. Approval of the following documents:

a. 2026-27 West Holmes High School Student Handbook

b. 2026-27 Parent-Student Handbook and Code of Conduct - Athletics

- c. 2026-27 Middle School Student Handbook
- d. 2026-27 West Holmes Elementary Student Handbook
- e. 2026-27 West Holmes Student Transportation Handbook
- 3. Approval to update the Central/Supervisors/Other Staff Salary Schedule to reflect the following position changes, effective August 1, 2026:
 - a. Jill Obrst – Assistant Treasurer/EMIS
 - b. Alison Hendershott – Administrative Assistant
 - c. Joseph Gilmore – Athletic Director
 - d. Kylie Leppla – Social Worker
- 4. Approval to include Shiloh Palmer to the resolution previously passed determining certain transportation to be impracticable at the February 19, 2024 board meeting for the 2025-2026 school year.
- 5. Pursuant to the Resolution passed on September 18, 2023 and the confirmation that the students Kyler Medina, Gladys Medina and Landon Medina attended St Mary School for the entirety of the 2025-2026 school year, the board approves payment in lieu of transportation in the amount of \$1,100 to be paid to the parents/guardians of the above-named student.
- 6. Approval of the Contract between Tri-County Educational Service Center and West Holmes Local Schools for the 2026-2027 services for an English Language Tutor.
- 7. Approval for the YMCA of Wayne County to use designated areas in West Holmes Elementary School for a before and after school program that the YMCA will be running.
- 8. The approval also includes the waiving of any building use fees that would normally be required by outside entities to use a West Holmes facility for the 2026-2027 school year.
- 9. Be it Resolved that West Holmes Local School District, hereby agrees to abide by the Constitution and By-Laws of the Southwestern Ohio Educational Purchasing Council, (EPC) and elects to become a member of the EPC, a Regional Council of Governments under Chapter 167 of the Ohio Revised Code.

Yeas: Day, Ramseyer, Sage, Zickefoose

Nays: None

Motion: Carried

Discussion: None

- 9. Walter Ramseyer made a motion that was seconded by Tina Zickefoose to approve the following Personnel Actions:

A. TRANSFER

Lorie Martin – School Secretary to Paraprofessional – effective 8/20/26

B. RESIGNATIONS

Emily Yankello – Teacher – effective 6/17/26

Stacey Hypes – Bus Driver – effective 6/23/26

Loren Williams – Teacher – effective 5/28/26

Rosanna Miller – Teacher – effective 5/28/26

C. SUPPLEMENTAL

1. **High School**

Volleyball Volunteer – Annie Troyer

2. **Middle School**

Golf Head Coach – Kenneth Miller

Yeas: Day, Ramseyer, Sage, Zickefoose
Nays: None
Motion: Carried

Discussion: None

10. Motion was made by Patricia Sage and seconded by Walter Ramseyer to enter into Executive Session for the purpose of discussing negotiations.

Yeas: Day, Ramseyer, Sage, Zickefoose
Nays: None
Motion: Carried

11. Motion was made by Ezra Day and seconded by Patricia Sage to return from Executive session at 8:32am.

Yeas: Day, Ramseyer, Sage, Zickefoose
Nays: None
Motion: Carried

12. Motion was made by Tina Zickefoose and seconded by Ezra Day to adjourn.

Yeas: Day, Ramseyer, Sage, Zickefoose
Nays: None
Motion: Carried

/s/ *Tina Zickefoose*

President, Board of Education

/s/ *Jamie Mullet*

Treasurer